



TAKELEY PARISH COUNCIL

The Old School Community Centre, Brewers End, Takeley, CM22 6SB

www.takeleyparishcouncil.co.uk

Councillors are hereby summoned to attend the Ordinary Meeting of Takeley Parish Council which will be held on **Wednesday 1 December 2021 at 7.30pm at The Old School Community Centre**, for the purpose of transacting the business set out on the agenda below.

Council Members: Carol Pratt (Chairman), Geoff Bagnall (Vice Chair), Trevor Allen, Jim Backus, Tricia Barber, Phil Bodsworth, Pat Burnett, Sonja Carr, Jackie Cheetham, Richard Cheetham, Dom Roque, Linda Steer, Sue Sprules

In attendance: Lisa Chambers (Clerk)

Members of the public and press are welcome to attend in person. There is no requirement to register in advance to attend but notification of your intention to attend is appreciated. Your contribution towards operating a Covid safe meeting is welcomed.

	Item	Summary	Time
21/12/01		Attendees are reminded that this meeting may be filmed, recorded, photographed or otherwise reported by a person attending the meeting. Members of the public who are minors, vulnerable adults and those not participating who do not wish to be filmed, recorded, photographed or otherwise reported about should sit in the designated separate area.	
21/12/02	Welcome from Chair	-	1
21/12/03	To receive and approve apologies for absence.	Quorum for meeting is 3	1
21/12/04	To receive Declarations of Interest in respect of matters contained in this agenda	<i>Councillors are reminded of the need to declare any conflict of interest, pecuniary or other, relating to items on the agenda and to absent themselves from the meeting during voting.</i>	2
21/12/05	Public Forum	To receive questions and statements, either verbal or written, from members of the public Questions must be submitted to the clerk in advance of the meeting	15
21/12/06	To receive reports from the District and County Councillor	<i>District/County Councillors will provide verbal or written reports and answer questions.</i> <i>Please direct any questions/comments to the County/District Councillors present at this time.</i>	10
21/12/07	To receive an update from the Neighbourhood Plan Steering Group (Peter Hewett)	-	5
21/12/08	To consider and resolve to approve the Minutes of 3 November 2021	Minutes to be signed by the Chairman – Chairman to indicate that s/he has done that.	1
21/12/09	Report on actions from minutes of previous meeting not detailed	-To resolve a fee proposal specifically for the	5

PUBLIC & PRESS ALWAYS WELCOME

Lisa Chambers, Clerk to Takeley Parish Council

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Date posted: 26 November 2021



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	elsewhere on the agenda.	History Society	
21/12/10	To receive a report from the Clerk on Correspondence received and actions taken since the last meeting and resolve matters requiring a decision from Full Council detailed on this agenda.	<ul style="list-style-type: none">- To resolve that a consultation with residents in Molehill Green regarding the proposed planting scheme take place- To resolve that any trees planted at Molehill Green be counted under Queen's Green Canopy platinum jubilee.- To resolve a donation of £200 to the Priors Wood Residents Association- To resolve installation of CAB signage inside and on the exterior of the OSCC building- To volunteer to attend joint parish council meeting with Peter Holt (max two attendees)	5
21/12/11	To receive a Finance Committee Report	Item deferred to January 2022 agenda	1
21/12/12	To receive the Planning Committee minutes from 10 November 2021	-	5
21/12/13	To receive an update on plans for the Queen's Jubilee (Cllr Burnett)	-	5
21/12/14	To resolve to make a donation of £100 to the Men's Shed	Motion from Cllr Burnett to make a donation of £100 to the men's shed for refurbishment of two benches	5
21/12/15	Councillor Training	Report on any training undertaken or required	2
21/12/16	Items for future meetings	-	2

Part 2

Exclusion of Public and Press - Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting whilst discussion takes place on the following items on the grounds that they involve the likely disclosure of exempt information.

The next Full Council meeting is due to take place on 12 January 2022

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