



TAKELEY PARISH COUNCIL

Full Council Meeting 1 September 2021

**Part 1 Minutes of the Ordinary meeting of
Takeley Parish Council
held on 1 September at 7:30pm
At the Old School House**

Present: Cllrs Geoff Bagnall (Vice Chair), Jim Backus, Tricia Barber, Pat Burnett
Phill Bodsworth, Sonja Carr, Jackie Cheetham, Richard Cheetham Dom Roque,
Sue Sprules, Linda Steer

Apologies: Cllrs Jim Backus, Carol Pratt (Chairman)
Vere Isham (District Cllr), Maggie Sutton (District Cllr)

Absent: Cllr Trevor Allen,

In attendance: Lisa Chambers (Clerk), Peter Hewett (Advisor), Graham Mann (Observer),
Martin Peachey (Advisor), Susan Barker (County Councillor),

Item	Summary	Actions
21/09/01	<p>Attendees were reminded that the meeting may be filmed, recorded, photographed or otherwise reported by a person attending the meeting.</p> <p>Members of the public who are minors, vulnerable adults and those not participating who do not wish to be filmed, recorded, photographed or otherwise reported about were advised to sit in the designated separate area.</p> <p>It was noted that no recordings were due to take place.</p>	-
21/09/02	<p>Welcome from Chair The meeting opened at 7:30pm. Vice Chairman Cllr Geoff Bagnall advised that he would be chairing the meeting in Chairman Cllr Carol Pratt's absence. All members and visitors were welcomed to the meeting.</p>	-
21/09/03	<p>Receive and approve apologies Apologies were received and agreed from Cllrs Jim Backus and Carol Pratt. Cllr Trevor Allen was absent from the meeting.</p> <p>Councillors were reminded to send apologies to both the Clerk and Chair in advance of the meeting.</p>	-
21/09/04	<p>Declarations and Conflicts of interests</p>	-



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<p>donation stations are currently closed. Updates will be issued on social media.</p> <p>A site for 90 houses has been proposed near Squires Cottage in Little Canfield.</p> <p>Residents of Priors Green have issued lots of complaints about maintenance, this is a District issue.</p> <p>Highways are happy to come to parishes to discuss concerns.</p> <p>MP Kemi Badenoch has said that she is willing to attend local events e.g. hall openings etc in villages.</p> <p>The Mole Hill Green Village Hall application for funding has been supported.</p> <p>There is £10,000 available in the council's pot to support local projects.</p> <p>Question: Would this include funding towards neighbourhood plan. Answer: This is more a district issue.</p> <p>Cllr Jim Backus raised a question regarding the Station House platform which is used by members of the public to access the Flitch Way. ACTION: Susan Barker to investigate and report back.</p> <p>Cllr Sue Sprules reported that she had asked Highways to view a dangerous uplifted cover corner of the 4 Ashes, a particular concern to those with disabilities. ACTION: Councillors to raise issues Susan Barker between meetings rather than wait for a Full Council Meeting.</p> <p>Cllr Tricia Barker raised concern that the lane to Holy Trinity was in very poor condition.</p> <p>Susan Barker noted that a new member of her team was working closely with the maintenance team.</p>	<p>Susan Barker</p> <p>All</p>
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	<p>Cllr Pat Burnett noted that she had received a response from Highways to say that they were not accepting calls but will receive emails.</p> <p>Cllr Geoff Bagnall noted that he had called Hays to report that a lorry had used Bambers Green Road as a cut through. It had not been reported to Highways at this stage.</p> <p>Susan Barker asked whether an application for a rural clearway had been submitted for Molehill Green. Sonja Carr noted that parking across driveways had become an issue. Susan Barker noted that schemes are only considered once per year.</p> <p><i>Susan Barker left the meeting</i></p> <p>Cllr Geoff Bagnall gave the following verbal report: The 299 sites put forward for development need to be assessed. Consultations with experts e.g. Diversity, Landscape and Heritage need to take place.</p> <p>Parishes are encouraged to consider whether there are sites they could identify for development. The views of the parishes cannot be used for assessment but help inform the Council of local thoughts.</p> <p>ACTION: Include Identification of sites for development on Planning Committee agendas. A letter of representation could be submitted.</p>	<p>Planning Committee</p>
<p>21/08/12</p>	<p>Consultation on night flights</p> <p>Martin Peachey reported that he had liaised with campaign groups, including Heathrow and Gatwick, across the country. Their belief is that there should be a complete ban on night flights. Evidence that it is critical to fly at night would have to be received. All are saying that 6.5 hours of restriction overnight should be increased to 8 hours inline with the WHO guidelines for sleep. Critical reasons for flying would be e.g flying people in from Afghanistan.</p> <p>There will be further opportunities to submit further responses. This letter gives our key highlights. It is 15 years since this was received.</p>	<p>-</p>



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	<p>Cllr Jackie Cheetham noted her disappointment that the UK does not have the same night flight bans as other European countries.</p> <p>Councillors approved the draft the letter with one amendment ‘totally dismayed’ in place of disappointed at the start of paragraph two.</p> <p>DECISION: Councillors Unanimously agreed the submission of the letter.</p> <p><i>Martin Peachey left the meeting</i></p>	
21/09/09	<p>Clerks Report</p> <ol style="list-style-type: none"> Overgrown area at the Pastures. Cllr Sue Sprules has requested a quote to get the work completed. ACTION: Clerk to respond to the resident with an update. Overgrown area – Parsonage Road/Roseacres This area was cleared two years ago. The area was looked after the man who lived near there, it was not his responsibility. The responsibility probably lies with the District Council. ACTION: Cllr Geoff Bagnall to ask for identification of areas we should be maintaining. The Parish Council will have to fund maintenance or request that County does. ACTION: Look into the area between Jacks Lane and Farmer’s Close. Castle Water update – Cllr Geoff Bagnall updated that he had agreed with Castle Water that they will assess the leak. Once assessment is completed we will ask that charges be removed and for a contribution from Castle Water if there is a leak. We have said that we will not pay the bill at this stage. Fence repair – detailed in public forum 	<p>Clerk</p> <p>Cllr Geoff Bagnall</p>
21/09/10	<p>Finance Committee Report</p> <p>The Chair of the Finance committee confirmed that a quarterly meeting will be held once the new Clerk had settled and the new finance package is in place.</p>	
21/09/13	<p>Policy Review</p>	



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	<p>Cllr Linda Steer confirmed that she had completed a review of the policies in place and created a template for policies. A lot of the statutory required policies are not in place.</p> <p>ACTION: Cllr Linda Steer to re-send the policy review to all councillors for feedback on the approach with a deadline noted and priorities listed.</p>	Cllr Linda Steer
21/09/14	<p>Councillor Training</p> <p>Cllr Sonja Carr and Cllr Phill Bodworth confirmed that they would like to attend new councillor training. EALC do not currently have any course availability.</p> <p>ACTION: Cllr Sonja Carr to contact EALC and then NALC to explore availability of courses.</p> <p>ACTION: Clerk to contact Mike Leitch.</p> <p>Coucillors discussed promoting Council vision and engaging with the community.</p>	Cllr Sonja Carr Clerk
21/09/15	<p>Items for future meetings</p> <p>Defibrilators</p> <p>Cllr Phill Bodsworth noted that the batteries are going out of date having been in place for 4 years. He reported that he had gained 4 quotes noting a pecuniary interest in one of the companies.</p> <p>It was confirmed that the budget contains an amount for the defibrilator and associated costs.</p> <p>DECISION: Unanimous agreement to purchase the batteries from the supplier who can deliver first.</p> <p>ACTION: Clerk to Contact TBS hygiene to ask if they have replaced the bins, ask for a map of our bins and ask for quotations for additional bins.</p> <p><i>Meeting ended 9:40pm</i></p>	Clerk

These minutes are signed as a true and accurate reflection of the Full Council Meeting held on 1 September 2021

Signed:.....
Chairman

Date:.....