

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council

*Wednesday 6th February 2019 at The Station House, Sycamore Close at
7.30pm*

Present: Cllr Carol Pratt (Chairman)
 Julia Peachey – Clerk
 Julia Potter – Assistant Clerk
 Cllr Patricia Barber
 Cllr Pat Burnett
 Cllr Jackie Cheetham
 Cllr Richard Cheetham
 Cllr Peter Hewett
 Cllr Dom Roque
 Cllr Linda Steer
 Cllr Susan Sprules
 District Councillor Howard Ryles

Apologies: Cllr Trevor Allen
 Cllr Geoff Bagnall
 Cllr John Green
 Cllr Jim Backus

| | | |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 17/388 | <u>WELCOME & APOLOGIES</u> | All note/ Clerk |
| | <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p> | |
| 17/389 | <u>DECLARATIONS OF INTEREST</u> | All note/ Clerk |
| | <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p> | |
| 17/390 | <u>DISTRICT AND COUNTY COUNCILLOR REPORT</u> <u>(15 mins max).</u> | All note/ Clerk |
| | <p>It was questioned if District Councillor Howard Ryles could help with reported issues near Tam O'Shanter Cottage, where cars and taxis pull in. The Chairman highlighted human waste both</p> | |

| | | |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | <p>bagged and un-bagged had been left which will need to be reported to MAG.</p> <p>The clearway it was noted was not well signed and does not cover the verges, but this falls under MAG's responsibility.</p> <p>The Chairman highlighted land from Coopers roundabout as far as Waltham Hall, falls under the ownership of MAG. However, on the opposite side of the road from Waltham Hall to Molehill Green, land was directly owned by Takeley Parish Council.</p> <p>Howard Ryles reported that there was still significant room for airport parking at Stansted Airport.</p> <p>The council also reported that they had held a meeting with MAG earlier in the month which had been productive. Howard Ryles highlighted it was important to note their pro-activeness in comparison to BAA and that councillors should keep an open mind that MAG, are trying to resolve local issues.</p> <p>It was reported that a card can be ordered from the MAG site for drop off's at the terminal which provides discounts to residents living locally of 0.50p for the first 10 minutes when dropping off at the terminal.</p> <p>It was requested if Howard Ryles could keep the council updated about the Local Plan which was submitted in January 2019 to the Inspector.</p> <p>District Councillor Howard Ryles went on to highlight the Districts plans ref: £80 million pound investment at Chesterford Park which would generate more income. District Councillor Howard Ryles also highlighted that he had agreed financial support with other District Councillors in respect of the Gladman's Appeal and transfer of monies was being organized.</p> | |
| 17/391 | <p><u>OPEN FORUM</u></p> <p>There were no members of public present.</p> | |
| 17/392 | <p style="text-align: center;"><u>CLERKS REPORT</u></p> <p><u>VILLAGE ISSUES</u></p> <p>The following dates were noted as police liaison dates. Local PCSO's will be visiting the community café in the Station House, Sycamore Close, to meet with residents. Takeley Park would also be liaising with the police to see if they could meet up outside these times. The following Coffee times have been issued in the Grapevine.</p> <p>25/01/2019 - 1000 to 1200 15/02/2019 – 1000 to 1200</p> | |

| | | |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | <p>01/03/2019 – 1000 to 1200</p> <p><u>FLITCHWAY</u></p> <p>Tom Hamilton of Highways Rangers has reported that tree safety work along the Flitch on odd days with their internal ops team has been occurring. The highways rangers are seeking advice ref; a report of a neighbour cutting small trees towards Lt. Canfield.</p> <p>Letter has been to sent to Sue Barker highlighting issues with the removal of the hedgerow along the Flitch and the Bovis development. The view that access to vehicles was not part of the original planning was also highlighted.</p> <p>Frank Evans, Secretary and Technical Adviser Stansted Airport Consultative Committee has been contacted and confirmed that STACC will address the issue of the Stansted Express Buses utilizing the B1256 route.</p> <p>Council met with MAG during the month. Minute notes circulated to councillors.</p> <p>PARKING AT YORK HOUSE</p> <p>ENF/18/0365/C Land West of York House – This has been re-reported to UDC due to the opening and closing of the file by enforcement and concerns that this has been closed on the basis of a time limitation. Response has been received from enforcement stating that the matter will be discussed at their next meeting.</p> <p>It was noted that the car parked along Parsonage Road could not be removed by the Police due to it being taxed. The North Essex Parking Partnership cannot do anything until restrictions/clearway has been put in place.</p> | |
| <p>17/393</p> | <p style="text-align: center;"><u>FINANCE</u></p> <p>Councillors unanimously approved the monthly cheque transactions, as circulated to all members.</p> <p>The finance minutes dated 9th January 2019 were approved and signed by the Chairman. The type/cost of the projector to be purchased was discussed further and is detailed under planning. (see note below).</p> <p>It was reconfirmed by full council that the RFO has delegation to make transfers during the course of the build the purpose being to facilitate council business.</p> <p>Bank reconciliations will occur in tandem for all accounts.</p> | |

| | | |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| <p>17/394</p> | <p style="text-align: center;"><u>OLD SCHOOL HOUSE</u></p> <p>Project John Monk is providing updates of the work being undertaken at The Old School in the grapevine. The Council have seen copy of the minutes which have been circulated via e-mail. Hard copy has been put in the council's files. The second builders payment has been made. 65% of the underpinning has been completed, with the builders having to go down deeper than expected. The remaining underpinning likely to be complete in another week. It was noted the build was running smoothly and on schedule.</p> <p>The full council agreed Cllr Jackie Cheetham could attend the Aviva Dinner on behalf of the council in respect of the Aviva grant award. It was acknowledged that the Aviva e-mail had also extended the invitation to the broker. Thanks were extended to Louisa Cheetham for her input on social media.</p> | |
| <p>17/395</p> | <p style="text-align: center;"><u>POLICY & PROCEDURES</u></p> <p>Revised external complaint procedures circulated. Councillors will be kept informed of "non-sensitive complaints". It was noted there were no complaints at the time of the meeting. Complainants can request the complaint is dealt with by the Council or if about a Councillor complaints will be dealt with by the monitoring officer at Uttlesford District Council. External complaint procedures will be dealt with in accordance with the nature of the complaint.</p> | |
| <p>17/396</p> | <p style="text-align: center;"><u>HIGHWAYS & TRANSPORT ISSUES</u></p> <p>The drain outside the fish and chip shop has been reported, but ECC have not prioritized it.</p> <p>It was suggested that the traffic coming from London along the B1256 had got worse and it was asked if Essex County Council would undertake another road survey at the Four Ashes. The last survey had been saved within the Council's electronic files.</p> <p>It was acknowledged that Cllr Jim Backus is co-ordinating the community speed watch. Martin Peachey has stated he wishes to remain on the list but not as the co-ordinator. Cllr Peter Hewett has recently volunteered his services and several members of Takeley Park have come forward. It was suggested Jim Backus create a dedicated list of volunteers which can be kept on record and for general circulation. It was acknowledged current volunteers needed to have the burden eased of carrying out every speed -watch. It was noted that Cllr Pat Burnett had been a member of the CSW team for the last 6 years and that the present team currently consisted of John Green, Brian Baldwin and Martin</p> | <p>All note/ Clerk</p> |

| | | |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | <p>Peachey. Thanks are expressed to all volunteers who are giving up their time for the community.</p> <p>It was noted that no more rubbish had been left near Garnetts since the post had been removed and the “do not litter” signs had been installed. It was agreed that these signs could be placed at the council’s other bus stops.</p> | |
| | <p style="text-align: center;"><u>SPORTSFIELD & RECREATION</u></p> <p>It was noted that the rubbish that had been left outside the football club had been cleared following a request from Takeley Parish Council last month. .</p> | |
| <p>17/388</p> | <p style="text-align: center;"><u>PLANNING</u></p> <p style="text-align: center;"><i>Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on 16th January, 2019</i></p> <p>Members of the public may view applications online at Uttlesford at any time and note any responses the parish council have made. (Hard copy of minutes are available upon request)</p> <p>Cllr Hewett had carried out research and circulated various prices for the purchase of an adequate projector. Cllr Jackie Cheetham highlighted that it was necessary to buy one with appropriate lumens to deal with daylight. The council confirmed that Cllr Hewett and Cllr Cheetham could go together to look at the quality of projectors in Currys and that a model would be purchased in accordance with the council’s needs and in proportion to the pricing of those circulated to all members,</p> | |

The full council meeting concluded at 9:00pm

The next (ordinary) meeting of Takeley Parish Council will be held on
Wednesday 6th March 2019 at 7.30pm in the Station House
PUBLIC & PRESS ALWAYS WELCOME