

# TAKELEY PARISH COUNCIL MINUTES

## Ordinary Meeting of Takeley Parish Council

*Wednesday January 9<sup>th</sup> 2019 at The Station House, Sycamore Close at 7.30pm*

**Present:**

- Cllr Carol Pratt (Chairman)
- Julia Peachey – Clerk
- Julia Potter – Assistant Clerk
- Cllr Geoff Bagnall
- Cllr Jim Backus
- Cllr Patricia Barber
- Cllr Pat Burnett
- Cllr Jackie Cheetham
- Cllr Richard Cheetham
- Cllr John Green
- Cllr Peter Hewett
- Cllr Dom Roque
- Cllr Susan Sprules
- Martin Peachey – Member of public

**Apologies:**

- Cllr Trevor Allen
- Cllr Linda Steer

<b>17/374</b>	<b><u>WELCOME &amp; APOLOGIES</u></b>	<b>All note/ Clerk</b>
	<p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	
<b>17/375</b>	<b><u>DECLARATIONS OF INTEREST</u></b>	<b>All note/ Clerk</b>
	<p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p>	
<b>17/376</b>	<b><u>DISTRICT AND COUNTY COUNCILLOR REPORT</u></b> <b><u>(15 mins max).</u></b>	<b>All note/ Clerk</b>
	<p>Apologies noted from Cllr Howard Ryles and County Councillor Susan Barker who were attending other meetings</p>	

17/377	<p style="text-align: center;"><b><u>OPEN FORUM</u></b></p> <p>Martin Peachey formally thanked Takeley Parish Council for writing to the Secretary of State to appeal the Stansted Airport Application.</p> <p>It was reported that Airport Express buses were still accessing through the residential areas of the B1256 as opposed to the A120. Martin Peachey agreed to forward the agreement following the G1 planning enquiry and highlighted that in comparison National Express had kept to the agreement.</p> <p>It was acknowledged that Community Speed Watch was going to be advertised in the Grapevine. Further members from Takeley Park are also interested in signing up. Cllr Jim Backus will also promote over social media and liaise with Martin Peachey</p>	
17/378	<p style="text-align: center;"><b><u>CLERKS REPORT</u></b></p> <p><b><u>VILLAGE ISSUES</u></b></p> <p><b><u>Illegal Airport Parking</u></b>  York House at the end of Takeley Street is suffering from parking problems related to illegal airport related parking. A section of land appears to have been cleared that is resulting in cars being parked in random fashion. Member of public who has been inconvenienced reported that they may slash the cars tyres etc. Complainant did not leave their name.</p> <p>Ref: Stansted Airport Forum on illegal parking will take place at the Station House on the 23<sup>rd</sup> January. Meeting will be with Lt Canfield, Stansted Parish Council and Steve Mills from MAG at the Station House at 10:30 am</p> <p><b><u>Flitchway Issue/dog fouling</u></b>  Resident reported dog fouling was occurring on the Flitch with bags not being disposed of in the appropriate manner. It was noted that the Flitch had no vehicle access to facilitate dog bin maintenance and is a designated Essex Wildlife Site. Ongoing maintenance of new dog bins was not considered viable via the Parish Council. The Flitch was acknowledged as being managed by Essex County Council. Clerk has liaised with Highways Ranger Tom Hamilton, who relayed that whilst Essex could purchase a new bin they were not in a position to provide the maintenance either. Random litter clearances are carried out by volunteers wishing to keep the parish tidy. It was considered an article about the issue could be published in Uttlesford Life or similar local publication.</p>	

	<p><b><u>GLADMANS – (135 dwellings - Appeal Reference 3213251)</u></b>  <b><u>UTT/18/0318/OP - Appeal</u></b></p> <p><b>Land West Of Canfield Road Great Canfield Essex</b></p> <p><i>Outline planning permission for the erection of up to 135 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Great Canfield Road. All matters reserved except for means of access.</i></p> <p>Gt Canfield have e-mailed to say that they can meet on the 16<sup>th</sup> January at 10:30 am at the Station House. Gt Canfield have included Takeley’s name on the initial letter to the inspector as requested by councillors which was sent just before Christmas.</p> <p>Gt Canfield are taking the lead in putting together the draft statement of case and barristers and consultants are being investigated. Documentation will likely be sent to us w/c 14<sup>th</sup> January just before our 16<sup>th</sup> January meeting. In addition to our comments to the draft statement of case Gt Canfield would like Takeley Parish Council comments/input into the “Proof of Evidence.” The statement of case must be received by the inspector by 31<sup>st</sup> January 2019.</p> <p>A timetable of dates ref: Rule 6 and latest letter from the inspector was circulated in packs. It was noted the Appeal will be held on the 21<sup>st</sup> May 2019 as the Stansted Centre on Parsonage Road.</p> <p>Donation from another council had also been confirmed. All three Parishes would therefore be providing financial commitment.</p>	
<p><b>17/379</b></p> <p><b>17/380</b></p>	<p style="text-align: center;"><b><u>FINANCE</u></b></p> <p>Takeley Parish Councillors unanimously approved the monthly cheque transactions.</p> <p><b><u>Full Council to set the precept 2019/2020</u></b></p> <p>The RFO circulated draft budgets to all councillors within their packs. The full council considered the figures and noted their commitment not to raise the precept for the Year of Account commencing April 1<sup>st</sup> 2019. Finance committee members had met earlier in the morning to analyse the figures and the full council considered the figures before agreeing to set the precept at £153,240. This sum was formally accepted and approved by all members. It was acknowledged within the ready reckoner, that once this figure was taken into account this would result in a 0% rise in parish precept, whilst still delivering a small excess above the precept amount agreed the year before. This was due</p>	<p><b>All note/ Clerk</b></p>

<p>17/381</p> <p>17/382</p> <p>17/383</p>	<p>to the extra number of houses which had been built within the parish which slightly altered the tax base.</p> <p>Following the full councils decision to set the precept, the RFO will fill out the Uttlesford precept form and confirm the precept by 25<sup>th</sup> January, 2019 with UDC.</p> <p><b><u>To consider draw down of public works loan for Old School</u></b></p> <p>It was observed draw down from or within May 2019 would be preferred as would the 5.5 year loan term. The loan term and draw down against cash flow position would be reviewed in the proceeding months.</p> <p><b><u>Council to consider financial donation ref: Rule 6</u></b></p> <p>The council confirmed support to Rule 6 donation. Councillors endorsed confirmation of the sum of £10,000, as outlined by Finance members earlier in the day and conveyed within the Finance minutes.</p> <p><b><u>Transfers From Old School House Account to Current Account</u></b></p> <p>It was acknowledged that the Old School House Account was not a current account with attached cheque book. Accordingly, it was agreed by full council sums of money to pay the builder could be transferred by the RFO into the current account to facilitate the further authorisation of cheques, sums would be at levels in alignment with the current invoice received and limitations of the bank per transaction. Cheques to pay the builder would be drawn in the normal manner with two councillor signatures and RFO signature.</p>	
<p>17/384</p>	<p><b><u>OLD SCHOOL HOUSE ACCOUNT</u></b></p> <p>Underpinning is in progress. Project Manager John Monk will be providing an update for the Grapevine. Assistant Clerk Julia Potter will publish John Monk’s comments on the website.</p> <p>A specific Old School House file has been set up which will contain hard copy of minutes and other information. The Councillors have had circulated to them copy of Project Managers John Monk’s minutes during the course of the month. It is noted that extra underpinning work is required.</p>	

17/385	<p style="text-align: center;"><b><u>HIGHWAYS AND TRANSPORT ISSUES</u></b></p> <p>It was acknowledged Roadwork had started at Warish Hall Road.</p> <p>It was noted Highways information in respect of improvements required by the LHP had been forwarded by the assistant clerk to resident in respect of Priors Green roundabout.</p>	
17/386	<p style="text-align: center;"><b><u>VILLAGE ISSUES</u></b></p> <p>It was noted that the post had been removed outside Garnetts. A notice not to litter will be placed within the vicinity</p> <p>The bus stop at the Four Ashes requires repair. Two slats are missing. It was suggested the Council contact Matt Jarrett to see if it is something he could undertake.</p>	
17/387	<p style="text-align: center;"><b><u>SPORTSFIELD &amp; RECREATION</u></b></p> <p>The cost of replacement perimeter fencing to a small area of the Sports Field was approved.</p> <p>The Clerk reported the tyres at the Sportsfield last month and these have since been cleared by Uttlesford.</p> <p>Rubbish has previously been left outside the Football Club. It was agreed the council should contact Pat Curran to see if he could write to all the football clubs and ask if they could remove their own rubbish.</p>	
17/388	<p style="text-align: center;"><b><u>PLANNING</u></b></p> <p style="text-align: center;"><i>Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on 12<sup>th</sup> December, 2018</i></p> <p style="text-align: center;">Members of the public may view applications online at Uttlesford at any time and note any responses the parish council have also made.</p> <p>The Council noted the circulated response received from Howard Rolfe, UDC leader, on proposal not to provide hardcopy of planning applications.</p> <p>It was noted the National Planning Policy Framework referred to the statutory requirement to consult. Cllr PH printed information he had sourced which stipulates this requirement.</p>	

	<p>A further letter was suggested to MP James Brokenshire, requesting help ref: the overturning of the UDC decision not to provide hardcopy plans to parish councils.</p> <p>It was acknowledged that the UDC Scrutiny Committee were due to meet for an independent investigation into the Council's handling (or mishandling) of the recent Stansted Airport Planning Application. The motion will be debated and voted upon at next week's meeting of the Scrutiny Committee, to be held at the Council Offices, Saffron Walden, on Tuesday 15<sup>th</sup> January at 7.30pm</p>	
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The full council meeting concluded at 9:10 pm

The next (ordinary) meeting of Takeley Parish Council will be held on  
**Wednesday 6th February 2019 at 7.30pm in the Station House**  
**PUBLIC & PRESS ALWAYS WELCOME**