

TAKELEY PARISH COUNCIL

MINUTES

Ordinary Meeting of Takeley Parish Council

Held on Wednesday, 5th July 2017, at 7.30pm at Takeley Station House.

Present: Cllr Carol Pratt, JP
Cllr Sue Sprules
Cllr John Green
Cllr Jim Backus
Cllr Tricia Barber
Cllr Trevor Allen
Cllr Tina Domigan
Cllr Dom Roque
Cllr Richard Cheetham
Cllr Jackie Cheetham
Clerk Julia Peachey
Asst Clerk Jane Bridgeman

Apologies: Cllr Jim Backus, Cllr Geoff Bagnall & Cllr Linda Steer

Visitors: Jean Johnson, Allison Evans (Residents Takeley Street)

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| 17/128 | Welcome and Apologies Chairman Cllr Carol Pratt opened the meeting, welcomed members, and visitors and received apologies as above. Members were asked to direct any comments through the Chair. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting. | All note |
| 17/129 | Declarations of Interest Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending. | All note |
| 17/130 | Minutes <i>(previously circulated)</i> The minutes of the Council meeting dated 7 th June 2017, which had been circulated previously, were approved as a true and accurate record and signed by the Chairman, Cllr Carol Pratt. | All note |
| 17/131 | Matters Arising from the Minutes It is noted that no new decisions may be made under matters arising and that the item was put on for clarification of issues from the former minutes. Cllr Jackie Cheetham sought confirmation that visitors were given a maximum time restriction of 15 minutes each when addressing the council. | All note |
| 17/132 | Open Forum (A maximum of 15 minutes is allocated) Jean Johnson spoke about Neighbourhood Planning documentation which had been circulated to council members. A conflict of opinion was duly noted. It was suggested by the Chair that due to the breadth of information, councillors may like to spend more time considering the documents in more detail, so they could consider all the issues... The Chair highlighted it was important that councillors were aware of both pros and cons before making a decision and suggested interested individuals send any further information to the council within the next few weeks. TPC agreed to meet with Richard Haynes, councillor at Thaxted, as suggested by Cllr Jackie Cheetham. | |

17/133

Clerks Report

Planning - National Express site has been reported to enforcement this month – due to cars already appearing outside the front of the site at Waltham Hall.

List of current enforcement issues has been obtained.

Local Plan: Clerk attended meeting with Cllr Jackie Cheetham re: “Planning Policy Working Group”. Takeley have been allocated 42 dwellings which have been ear-marked for building between 2016 and 2033 as detailed within the local draft plan area consultation document

The Takeley area is being promoted by a few landowners however UDC have highlighted that due to the Countryside Protection Zone the area was not considered suited to further large scale development.

M11 junction 8 Works – Meeting with Pip Saunders and colleague from Kier occurred, ref: advanced warning on works occurring at the M11 junction. Work ref: resurfacing of the Priory Wood roundabout and the slip road to Stansted Airport means that Takeley is being used temporarily as a diversion route. Initially the council was told the work will be happening in three phases with each phase covering six nights - (so potentially will be going on for approx. eighteen nights) . Council have since received further correspondence that there will be two more phases which relate directly to work on the slip roads. Information leaflet put on website and copies of the plan have been saved to file, hard copies have been left in the station house.

Stansted Airport: Clerks scoping document notes have been circulated in respect of the process for the statutory Environmental Assessment.

Statutory sick pay: TPC are not able to re-claim back monies – the law on this dates back to 2014

Audit pack: sent to external auditors. Audit notices displayed both on website and on parish pin boards

Old School House: Registration for the remaining land now complete. Land registry documents printed out and finalized, Nockolds will also be holding copies in their safe.

Highways:

School Crossing request for Takeley Christian School

There is currently one school crossing sign in place which is obscured by an overhanging tree. Dental Smiles have been phoned – who highlighted that the Tree is owned by Jarvis’. Message left on Jarvis’ answerphone requesting for it to be cut. Follow up received and work will be undertaken by landowner.

Rissa has confirmed that a zebra or pedestrian crossing would have to be cost agreed via the Highways Panel which only meet quarterly. A new school crossing sign will also be requested. Both requested to be installed outside the Silver Jubilee Hall on the B1256. (For further follow up).

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| 17/134 | <p style="text-align: center;"><u>June 2017 Financial Report</u> (previously circulated)</p> <p>The transactions for June were approved. Bank reconciliation against reserves held is being carried out on a monthly basis..</p> | |
| 17/135 | <p style="text-align: center;"><u>Strategic Parish Meeting</u></p> <p>ECC Cllr Susan Barker extended invitation to three TPC representatives to the meeting with Rissa Long to discuss any Highways issues. Councillors were invited to contact the Clerk to confirm attendance. (Councillor Sue Sprules & Tina Domigan later attended this event).</p> | |
| 17/136 | <p style="text-align: center;"><u>Purchase of Old School House, Brewers End</u></p> <ul style="list-style-type: none"> • A bank account has been opened solely for the refurbishment. Anyone wishing to donate can contact the Clerk for details or make cheques payable to "The Old School House". • A generous donation of £5,000 was sent to TPC by Mr Euan Kennedy. The Clerk will send a thank you letter. • Planning permission has been delayed due to queries on the bat survey. TPC will request a meeting with their agent and the Planning Officer to establish what the problem is and how to rectify it. • Registration for the remaining School House land is now complete (see clerks report). | Clerk Clerk |
| 17/137 | <p style="text-align: center;"><u>Priors Green Community Hall</u></p> <p>TPC solicitor waiting on documents from PGCH solicitor.</p> | |
| 17/138 | <p style="text-align: center;"><u>Highways & Transport Issues</u></p> <p>Reporting problems via the Highways website were noted This will be raised at the Strategic Parish Meeting on 17th July.</p> <p>The Clerk highlighted she had heard back from Rissa Long of Highways on the various Takeley Parish issues detailed below:</p> <ol style="list-style-type: none"> 1.) Traffic Calming – Rissa has stated she will arrange some follow up surveys. 2.) It has been confirmed that there is no budget available for planting by the gate as per original plans. <p>The council agreed that either astro turf or stones on sheeting could be laid by volunteers.</p> <ol style="list-style-type: none"> 3.) Takeley Sign – Not yet in place on B1256 – Rissa has relayed that this may need to be applied for separately 4.) Smiths Green Sign – Rissa required further clarification. This was provided by PB and noted below:- <p>The request was for the Smiths Green sign to be put back on the Eastern side of the road into Smith's Green at the time the one on the Western side, which had been damaged by a car colliding with it, was being replaced. There had been a sign in place some time ago, but it had disappeared. It was noted that when approaching Smith's Green on the B1256 from Dunmow; particularly when it is dark, signage would make the turning into Smiths Green much easier to see.</p> <p>Clerk to report back to Highways on last two items.</p> | Clerk |

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| 17/139 | <p style="text-align: center;"><u>Sports & Recreation Ground</u></p> <p>Rospa inspection carried out. Clerk highlighted no high-risk issue reported, but there were quite a few low and medium risk issues that require further councillor consideration. Cllr John Green to review inspection reports</p> | |
| 17/140 | <p style="text-align: center;"><u>Planning</u></p> <ul style="list-style-type: none"> • Stansted Airport to make a presentation at SJH on 14th July 2017. • Planning application will be submitted to increase airport movement from 35 million passengers to 44.5 million per year. TPC awaiting further information from SSE. Extension to the scoping report consultation will be requested. • Letter circulated with regard Countryside Properties proposals at Priors Green in light of the emerging local plan. However letter highlighted that proposals were at an extremely early stage due to the awaited outcome of the local plan. • National Express planning application: objection letter from Takeley Parish Council has now been sent. Cllr Trevor Allen congratulated the Clerk on the detailed report that was submitted. | |
| 17/141 | <p style="text-align: center;"><u>Village Services</u></p> <ul style="list-style-type: none"> • TPC to write a letter of thanks to Mr Alan Hasellhurst for his help and assistance to the council. • Further quotes are needed for works to be carried out in Morrells Green. • New signs agreed to be erected at Morrells Green. 1 x sticker to cover existing Barkers Tank sign & 1 x sign on village green. Approx. cost £300+ proposed by Cllr Tina Domigan, 2nd Cllr Sue Sprules – all agreed. • 2nd bin has been installed at Four Ashes. Original bin has yet to be re-mounted. • Footpath 43 cleared by TPC. • Woods at Broadfield Rd are overgrown. Countryside to be contacted as this is on the walk to school route. | Clerk |

The meeting finished at 9.11 pm

The next monthly meeting of Takeley Parish Council will be held on
Wednesday 2nd August at 7:30pm in the Station house.