

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council

Wednesday 3rd July, 2019 At The Station House, Sycamore Close at 7.30pm

Present:

- Clr Carol Pratt (Chairman)
- Julia Peachey – Clerk
- Julia Potter – Assistant Clerk
- Clr Geoff Bagnall – (Parish/District Councillor)
- Clr Pat Burnett
- Clr Jackie Cheetham
- Clr Richard Cheetham
- Clr Peter Hewett
- Clr Dom Roque
- Clr Linda Steer
- Clr Susan Sprules
- Clr Trevor Allen
- Clr Jim Backus
- Clr Patricia Barber
- Maggie Sutton (District Councillor)
- District Councillor Vere Isham (District Councillor)
- Martin Peachey (resident)
- Phil Bodsworth – Hatfield Forest District Scouts
- Ruth Bodsworth – Defibrillator Trainer

Apologies: Clr John Green (ill-health)

17/450	<p><u>WELCOME & APOLOGIES</u></p> <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	All note/ Clerk
17/451	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p> <p>Jackie Cheetham highlighted she had an interest as a member of the PCC.</p>	All note/ Clerk

17/452	<p align="center"><u>DISTRICT AND COUNTY COUNCILLORS REPORTS</u></p> <p>District Councillor Maggie Sutton highlighted some of the issues identified involving anti-social behaviour and was wondering what could be done to re-engage youth in more productive activities.</p> <p>The Chairman Carol Pratt relayed she had also been liaising with the three members who had officially run the youth club and that going forward the Old School House would be able to facilitate youth activities.</p>	All note/ Clerk
17/453	<p align="center"><u>OPEN FORUM</u></p> <p><u>DISTRICT SCOUTS</u> Phil Bodsworth highlighted that he would like the council to consider donation to the Hatfield Forest District Scouts based at Birchanger towards the purchase of a mini-bus. It was noted that £14,000 had been raised towards a replacement bus to date, but the group were looking to raise £20,000 towards a replacement. Councillors highlighted that the group may like to consider applying for grants highlighting, "One Stop", shop grants, MAG grants and grants outlined on the Uttlesford website. The council said they would also consider the request at their next finance meeting.</p> <p><u>DEFIBRILLATORS</u> Ruth Bodsworth highlighted that the defibrillator pads will be due for changing for the adults at end of August and that the child pads will expire in December. It was noted that Jane Bridgeman looked after the defib machine at the Silver Jubilee Hall and Steve Casey at the Priors Green Community Hall. Ruth Bodsworth highlighted that her company provided defib training and could also supply the new pads if preferred. It was noted that the defibrillator monies to provide either training or replacement pads had been set aside by the council and specifically earmarked. The clerk will liaise</p>	All note/ Clerk
17/454	<p align="center"><u>CLERKS REPORT</u></p> <p>Open Reach have been contacted 06/06/19 – Ref: ref C13209306 in respect of clearing up after their work.</p> <p>Roding Drive deteriorating road surface reported – 06/06/19 ref: Essex Highways Enquiry: Reference Number 2619860. The request for signage has not been prioritized.</p> <p>Response to TV Licensing authority sent and confirmation received that Station House does not need a license.</p> <p>Yellow lines due to be implemented as per order nos 65 as displayed on the council's website (all roads are listed) on website under latest news. Hard copy of the order was distributed to councillors in Feb/March packs and public consultation involved: <i>Wintershutt</i></p>	All note/ Clerk

Road, Roding Drive, Elm Close and Priors Wood Road. All detailed on website.

PUBLIC COMPLAINTS

Refurbishment of play equipment

Complaint ref: recreation ground bin, bench and swing. The council awaiting quotations from contractor Matt Jarett.

Anti-social behaviour

Nitrous oxide cannisters were reported at the Holy Trinity Church on 12/06/19, further public report in that more were found at Sycamore Close. Both findings have since been reported to the police.

Footpath issues

Complaint about overgrown area on a PROW – going from Roseacres Primary School as you turn left, there is a turning to Jacks Lane that leads out to Smiths Green. Overgrown blackberry bushes, overhanging tree. Path used to access the school, but it is getting impassable. (Footpath nos to be obtained for reporting to ECC)

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)

Temporary Traffic Regulation Order of Hatfield Forest Road, Takeley Please click on the following link <https://roadworks.org> to find details of the intended closure of Hatfield Forest Road, due to commence on 15th July 2019 for 5 days. The closure is required for the safety of the public and workforce while Cadent undertakes laying of new domestic gas service

BUILDERS INVOICE

Builders Invoice received and signed off certificate from John Monk. Respective monies have been transferred from the old school account to cover payment.

MEETING WITH MP

Meeting with MP – Kemi Badenoch – Both Cllr Carol Pratt and Cllr Peter Hewett met with Kemi to highlight the ongoing issues of extensive development in the area and concerns over infrastructure.

STREETLIGHTING

The streetlight in Molehill Green is not listed on the council's asset register. The phone box has been removed to which the lamp originally illuminated – it is not known whether BT would fund another lamp on the telegraph pole which may not now be commercially viable, due to lack of use and removal of the old phone box. No response has been received to enquiry. The council have no ownership permissions.

17/455	<p style="text-align: center;"><u>FINANCE</u></p> <p>Councillors approved the monthly cheque transactions as a true and accurate record. Bank reconciliations for the current account and old school account will be confirmed</p> <p>The council considered the financial commitments in respect of Priors Green following proposals from UDC in respect of taking on Green Areas. (maps contained in packs). It was noted that Cllr Peter Hewett and Cllr Carol Pratt had carried out an inspection of the areas on the map, but more information was required. It was noted that if the parish council did not take on the proposal due to resources then the areas would be transferred to UDC. Councillors agreed that without contractor and other costings it would be difficult to formulate a decision at this time.</p>	All note/ Clerk
17/456	<p style="text-align: center;"><u>OLD SCHOOL HOUSE</u></p> <p>Councillors noted that John Monk's progress report had been circulated. Hard copy will also be circulated.</p> <p>Clerk has filled out form from Network Power in respect of the three phase electricity meter that is required. Network Power due to get in contact over the next 5 to 7 days.</p> <p>The full council approved the requirement of data cabling and an intruder alarm for the Old School. Three companies had been contacted.</p>	All note/ Clerk
17/457	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT</u></p> <p>The Parish Council acknowledged the photo e-mails that had been circulated in respect of ongoing airport related parking problems in Bennett Canfield.</p> <p>The clerk highlighted she had just been notified by Essex County Council (ECC) that the new forms were not for North Essex Parking Partnership complaints, even though they had a parking box on them. Concerns have been relayed to North Essex Parking Partnership and Essex County Council about the airport related parking and the vagueness of processes. ECC have now scheduled a meeting on the issues of the entire Priors Green estate with Highways at the end of July. ECC are concerned about moving the problem from one area to another and will also be liaising with Lt. Canfield Parish Council.</p> <p>Takeley Parish Council highlighted that they supported restrictions down Bennett Canfield and Broadfield Road. However implementing jurisdiction would fall under NEPP.</p> <p>Pot holes in Church Lane were noted.</p>	All note/ Clerk

	<p>PH had also highlighted that Takeley Park had also contacted Susan Barker about the safety barrier on the bridge and the 30 mph sign.</p> <p>The dangerous and broken bollards outside Cllr Sprules home will also be re-reported.</p>	
17/458	<p style="text-align: center;"><u>SPORTSFIELD AND RECREATION GROUND</u></p> <p>It was suggested oil drums be used for replacement bins both at the Sportsfield and the recreation, due to their durability in respect of fire damage. The bench at the recreation ground will be repaired with steel strips rather than wooden slats for durability. The cradle swing and chains will temporarily be removed by contractor Matt Jarrett</p> <p>The Rospa reports are being reviewed by Cllr Dom Roque and proposals are being put together. The clerk is liaising with UDC S106 officer on any funds that may be available to the council from LEAPS and the Bovis development.</p>	All note/ Clerk
17/459	<p style="text-align: center;"><u>PARISH ISSUES</u></p> <p>Council members agreed they would like to consider the proposal of a handy man. Members will send any comments on the role to the Clerk. Further liaison and detail will follow.</p> <p>The proposal of signage and a dog bin at the churchyard was discussed in depth. The parish council resolved not to increase receptacles at this time. Increased insurance, emptying costs and ownership issues of items not being sited on parish land were also considered.</p> <p>The Council agreed with District Councillor Maggie Sutton that it was important to continue work with youths. It was noted that Cllr Dom Roque was hoping to engage youths in respect of a survey for the recreation park and that there were potentially other volunteers who would be interested going forward in youth club led activities.</p> <p>Cllr Peter Hewett highlighted that he would be holding another traffic survey on the 9th July 2019 and that all vehicles would be monitored.</p>	All note/ Clerk
17/460	<p style="text-align: center;"><u>PLANNING</u></p> <p style="text-align: center;"><i>(Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on the second Weds of the month)</i></p> <p>Members of the public are reminded they may view applications online at Uttlesford at any time and note any responses Takeley Parish Council have made. Hard copy of minutes can also be requested from the Clerk.</p>	All note/ Clerk

	<p>Members of public will note the next Planning meeting will be held on the second Weds of each month at 10:30 am in the Station House.</p> <p>The council noted that Stop Stansted Expansion had succeeded in referring the planning application to increase passenger numbers to 45 million back to Uttlesford District Council for further review.</p> <p>Martin Peachey thanked everyone who had signed the petition</p>	
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There being no other matters to discuss the meeting concluded at 9:25 pm

The next full council meeting will be held at 7:30 pm at the Station House, Sycamore Close on Weds 7th August 2019

PUBLIC & PRESS ALWAYS WELCOME

Clerk to Takeley Parish Council

Julia Peachey