

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council

Wednesday, 2nd October 2019 in the Station House at 7.30pm.

Present:

- Cllr Carol Pratt (Chairman)
- Julia Peachey – Clerk
- Julia Potter – Assistant Clerk
- Cllr Trevor Allen
- Cllr Patricia Barber
- Cllr Pat Burnett
- Cllr Peter Hewett
- Cllr Richard Cheetham
- Cllr Jackie Cheetham
- Cllr Susan Sprules
- Cllr Linda Steer
- District Councillor Vere
- Martin Peachey

Apologies:

- Cllr John Green,
- Cllr Jim Backus
- Cllr Dom Roque
- Cllr Geoff Bagnall

17/482	<p><u>WELCOME & APOLOGIES</u></p> <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	All note/ Clerk
17/483	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p> <p>Cllr Jackie Cheetham and Cllr Pat Burnett highlighted they were members of Takeley and Little Canfield Church</p>	All note/ Clerk

17/484	<p style="text-align: center;"><u>MINUTES OF MEETING</u></p> <p>The 4th September 2019 minutes previously circulated were formally approved by the council and signed as a true and accurate record by the Chairman.</p>	All note/ Clerk
17/485	<p style="text-align: center;"><u>DISTRICT COUNCILLORS REPORT</u></p> <p>It was noted that the District Councillor Maggie Sutton had attended a meeting earlier in the day with the council. Information on planning issues had been shared.</p>	All note/ Clerk
17/486	<p style="text-align: center;"><u>OPEN FORUM</u></p> <p>Martin Peachey offered his expertise ref: noise and forthcoming planning appeals.</p>	All note/ Clerk
17/487	<p style="text-align: center;"><u>CLERKS REPORT</u></p> <p>Bus stop blocked by parked cars at entrance of Roding Drive, west side. Resident witnessed a number of times elderly people having to be helped down from a bus into the road because the bus stop is blocked by parked cars. This also blocks the road to both lines of traffic. There is a raised kerb by the bus stop which is not accessible. The matter has been forwarded to both NEPP(North Essex Parking Partnership) and ECC (Essex County Council) to consider.</p> <p>It is noted The bus stop in this area is a request bus stop only – which means NEPP will not come out. However request to ECC for considering yellow bus marking lines has been made and Takeley has highlighted that Roding Drive is one of the roads that it has identified for Highways improvements.</p> <p>Problems with maintenance at 2 verges by bus stop in Priors Green as well as the Priors Green car par verges have been reported by the assistant clerk.</p> <p style="text-align: center;"><u>ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(2)</u></p> <p>The parish council were notified of the Emergency Temporary Traffic Regulation Notice of Waltham Hall Road – notice was sent on the 20/09/19 after the works had taken place stating the following:-</p> <p>The closure of Waltham Hall Road, which commenced on 19th August 2019 for 5 days was required for the safety of the public and workforce whilst Affinity Water undertook works to repair water main. These works were undertaken as an emergency, please check www.roadworks.org for the most up to date information regarding these works.</p> <p style="text-align: center;"><u>TEMPORARY CLOSURE OF FOOTPATH 43</u></p> <p>(Footpath 43, Takeley) (Temporary Prohibition of Use) Order 2019 from ECC received to temporarily close Footpath 43, from its junction with Jacks Lane running south to its junction with Bennet Canfield. The closure is scheduled to commence on 08/10/2019 for 1 day between the hours of 39am and 5pm or where appropriate signs are showing and weather permitting. The closure is required for the safety of the public and workforce while works to remove and replace overhead wires are undertaken. The alternative route will be</p>	All note/ Clerk

via Jacks Lane, Byway 25 (Takeley), Burgattes Road, Bennet Canfield and vice versa.

The Order will come into effect on 08/10/2019 and may continue in force for 6 months or until the works have been completed, whichever is the earlier.

FUNDING

Details on UDC Community Grants have been printed with application forms. Copy has been supplied to Molehill Green trustee to review for criteria and review of repairs on Molehill Green. Takeley Parish Council can also apply for grants for community building, car park or playground facilities. Youth Shelter may need to be applied for by a club as there is a separate sports form grant application.

Request by the Clerk on follow up on any S106 monies on Bovis has been made to UDC's new S106 officer – however the response was that:-

There is no provision towards the up-keep of play equipment to another site that I'm aware of, certainly not in the S106 attached to planning ref: UTT/13/1393/OP. Nigel Brown has been contacted to look into whether monies can be sourced. Concern that if nothing was put down in the original condition then Takeley will not get any S106 monies for it's recreation ground. We may need to start looking at alternative funding such as Community Initiative Fund. (The legislation and the grants usually require us to get three quotes.

PENSIONS

The Council requested to provide payroll data to the pension regulator and detail of how it has fulfilled its duty of re-enrolment. The full council previously adopted the LGPS under reference Minute 16/36 for eligible employees, but has more recently been paying minimum amounts under Nest. Employers have to hold record showing employees have opted out of various qualifying schemes. The council needs to get data information to the pension regulator by the 14th October 2019.

S106 MONIES

It is noted that for the care home down Parsonage Road, there are significant shortfalls in the way S106 monies is being calculated by the Clinical Commissioning Group and that the amounts being generated are not enough to sustain healthcare proposals. For instance only around £10,000 for the 66 bed care home and £47,311 for the 119 dwellings. There is another proposal for a 75 bed care home in Stansted and again an insignificant sum of just over £11,000 is being asked. Stansted Surgery have indicated that the care homes are reliant on the GP services but that services are reducing. The Dunmow Surgery falls under the same umbrella as Stansted and Saffron Walden. I have raised the issue with ECC Susan Barker and Dawn French as this could have severe impact on the elderly and have asked if a meeting can be set up with the CCG to look at the issues of what is going wrong with their calculations. To put this in context the education authority's correspondence asks for the

	<p>cost of approx 2 dwellings or £850,000 which is much more in line with sustainability.</p> <p>The Planning Committee has been working extremely hard, attending the Waltham Hall Appeal and are also going to be putting in physical representation when the Parsonage Lane Appeal occurs. The planning team deserve our thanks and praise for all their efforts.</p> <p>WESTON HOMES</p> <p>The council has received telephone confirmation from Weston Homes ref: final contribution of £25,000 towards the Old School House. Thanks to Bob Weston for his kind generosity.</p> <p>STATION HOUSE</p> <p>Toilet has been leaking in the men's toilet. Initially Cllr P. Burnett had asked Paul to take a look at it, however I await to hear if further repair is required. A special thank you to Cllr P. Burnett and Paul for looking after the building.</p> <p>The Striders – 5K running group were hoping to hire the station house in January as rest stop for refreshment. I have confirmed that I am not currently aware what will be happening in January. He said he would consider the Old School or Silver Jubilee hall. He will be contacting us again nearer the time.</p> <p>BRITISH SIGN LANGUAGE INTERPRETER</p> <p>The council advertised online, however the council did pay for this cost itself. The cost of leaflets has been met by Lt. Canfield in respect of the recent Highways meeting.</p> <p>EALC</p> <p>Joy Darby will be retiring in 6 months time – her replacement is currently being advertised, which will hopefully provide enough time to find someone suitable.</p>	
17/488	<p style="text-align: center;"><u>FINANCE</u></p> <p>Councillors approved the cheque transactions as a true and accurate record and noted that the bank reconciliations for the 2nd Quarter would be available for review at the Finance Meeting. Councillors confirmed their availability to attend the 2nd Quarter Finance Meeting on Weds 16th October, 2019.</p> <p>It was noted that the firework display falls under the following statutory powers to which council's may incur expenditure:-</p> <p>Section 111 (power to facilitate a function), Section 144 (power to encourage visitors), Section 145 (power to provide entertainment).</p> <p>On ascertaining the statutory powers to facilitate a firework display. Councillors considered a sum of £350 which was favoured by Cllr Linda Steer and Cllr Sue Sprules.</p>	All note/ Clerk

	<p>A further motion was put forward by Cllr Carol Pratt of £500 which was equal to provision spent last year, which was unanimously approved by remaining majority of councillors. It was unanimously resolved the sum of £500.00 would be granted towards this public event.</p> <p>The clerk has printed out UDC grant forms as new community grants are available up to £3,500 subject to match funding.</p>	
17/489	<p style="text-align: center;"><u>THE OLD SCHOOL HOUSE</u></p> <p>Councillors noted that Project Manager John Monk had e-mailed round his latest progress report earlier in the month. (Members of the public may view these minutes upon request to the clerk).</p>	All note/ Clerk
17/490	<p style="text-align: center;"><u>RECREATION AND SPORTSFIELD</u></p> <p>Cllr Dom Roque will update on outstanding matters at the next full council meeting.</p>	All note/ Clerk
17/491	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT ISSUES</u></p> <p>It was noted that there were overhanging bushes to report to ECC on Dunmow Road walk to school route. Pot holes in Church Lane need to be reported to ECC.</p> <p>Street lights opposite the Four Ashes junction just before you get to the Lodge on either side of the road are noted as needing a filter to dim them. Street light out on corner of Burgattes Road (Nos 15) is out and will be reported as a joint matter.</p>	All note/ Clerk
17/492	<p style="text-align: center;"><u>PLANNING</u></p> <p><i>Members approved and noted the recommendations/comments of the planning committee members held on the 2nd Weds of the month at 10:30 am in the Station House, Sycamore Close, Takeley)</i></p> <p>Members of the public may view applications online at Uttlesford at any time and note any responses the parish council have made. Hard copy of minutes can also be requested from the Clerk.</p>	All note/ Clerk
17/493	<p style="text-align: center;"><u>FOOTPATHS & TREES</u></p> <p>It was suggested the council contact the Woodland Trust to see if trees could be obtained for Molehill Green Common and other areas around Takeley.</p>	All note/ Clerk

The next meeting of Takeley Parish Council will be held on
Wednesday 6th November 2019 at 7.30pm at The Station House, Sycamore Close,
PUBLIC & PRESS ALWAYS WELCOME

Clerk to Takeley Parish Council
Julia Peachey