



## UTTLESFORD DISTRICT COUNCIL

Council Offices, London Road, Saffron Walden, Essex CB11 4ER  
Telephone (01799) 510510, Fax (01799) 510550  
Textphone Users 18001  
Email [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk) Website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)

**Returning Officer: Dawn French**

Our ref: PH/SJC

Please ask for Electoral Registration  
01799 510431/432/441  
email: [elections@uttlesford.gov.uk](mailto:elections@uttlesford.gov.uk)

Dear Parish Clerk

### **CASUAL VACANCY ON TAKELEY PARISH COUNCIL**

Thank you for your email of 14 January 2021, notifying me that a vacancy has arisen on your Parish Council as a result of the resignation of Peter Hewitt.

Please find attached a copy of the Notice relating to the filling of this vacancy which should be displayed in the Parish from the date of this notice. As this Notice explains, an election will be held to fill this vacancy if I am so requested by ten local government electors in the Parish by Wednesday 3 February. If such requests are not forthcoming, the Parish Council will be able to fill the vacancy by co-option following this date.

I will contact you again after the above deadline, which is the final date for the receipt by me of requests for an election to be held.

However, the Coronavirus Act 2020 and the Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020 delay an election to fill the vacancy until 6 May 2021 or such other day as is fixed by the Secretary of State by order.

Yours sincerely

for Returning Officer