



# TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

## MEETING NOTICE:

Members are invited to attend the next Steering Group meeting to be held on  
**MONDAY, 11<sup>TH</sup> SEPTEMBER 2024 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.**

**Members:** Loraine Flawn (Chairman), Cllr Jackie Cheetham, Cllr Phill Bodsworth, Cllr Patricia Barber, Cllr Hugh D'Alton, Allison Evans, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

**Signed:** *Jackie Deane*

Jackie Deane (Parish Clerk) 5<sup>th</sup> September 2024

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

### 2. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 12<sup>th</sup> August 2024 as a true record.

### 3. VISION STATEMENT AND OBJECTIVES

To finalise wording for these sections of the Neighbourhood Plan document.

To check the assigned topic group members are able to take on next tasks for research and writing up the Neighbourhood Plan document.

#### **List of topic groups:**

##### Group A

Walking and cycling routes and the Flitch Way – Jean J and Allison E

Landscape, Ecology and wildlife corridors– Lori Flawn and Michael Letchworth

##### Group B

Heritage and conservation areas – Jackie C and Tricia Barber

CPZ and airport – Martin Peachey and Tricia Barber regarding heritage setting

##### Group C

Highways and HGV traffic – Barry Smith and a member TBC

Employment areas and employment uses – Barry Smith and a member TBC

##### Group D

Housing and development design – Phill and Ruth Bodsworth

Open spaces and community facilities – TBC

**Action:** Members absent from the previous meeting are asked to help by adding their names to the topics (above).



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## **4. THE NEW UTTLESFORD LOCAL PLAN**

To set a date for a separate steering group response to the Regulation 19 consultation, if required.

## **5. ITEMS FOR THE NEXT AGENDA**

To consider a recommendation for a new conservation area or for additional landscape or ecology work for the areas affected by the new Local Plan.

## **6. DATE OF THE NEXT MEETING**

Monday, 14<sup>th</sup> October 2024 at 7pm in the Old School Community Centre.