



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MEETING NOTICE:

Members are invited to attend the next Steering Group meeting to be held on **TUESDAY, 4th June 2024 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.**

Members: Loraine Flawn (Chairman), Cllr Jackie Cheetham, Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Peter Hewett, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

Signed: Jackie Deane

Jackie Deane (Parish Clerk) 21st May 2024

AGENDA

1. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

2. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 7th May 2024 as a true record.

3. FEEDBACK FROM ATTENDANCE AT RECENT PUBLIC EVENTS

To note feedback and the introduction of a new folder for recording public comments.

4. TOPIC GROUPS AND STARTING TASKS

To agree a list of topics and assign pairs of members to take each topic, for research and writing up the plan as additional work, outside of the meeting dates.

5. VISION AND OBJECTIVES

To consider wording for the vision statement and list of objectives.

6. THE NEW UTTLESFORD LOCAL PLAN

To note the timetable for the Regulation 19 consultation and any new information available, which might impact on the Plan.

7. ITEMS FOR THE NEXT AGENDA

8. DATE OF THE NEXT MEETING

Tuesday, 2nd July at 7pm in the Old School Community Centre.