



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MEETING NOTICE

Members are invited to attend the next Steering Group meeting to be held on
TUESDAY, 5TH DECEMBER 2023 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.

Members: Cllr Jackie Cheetham (Acting Chairman), Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Lori Flawn, Peter Hewett, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

Signed: *Jackie Deane*

Jackie Deane (Parish Clerk) 28.11.23

AGENDA

1. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

2. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 31st October 2023 as a true record.

3. VILLAGE SURVEY RESULTS TO INFORM THE REGULATION 18 CONSULTATION

- a) Key points from the survey in percentages and comments - 'what you said', which can be submitted to the UDC Reg 18 consultation.
- b) Publications on survey results on the Parish Council website.
- c) Heritage and landscape work to inform the Reg 18 consultation.
- d) Any other points which should be included.
- e) Member to take responsibility for the Steering Group response.

4. PUBLIC ENGAGEMENT

Representatives Any arrangements for presenting and updating information on the Parish Council website and dedicated FaceBook page.

5. LOCAL PLAN AND CALL FOR SITES

- a) Public advice on responding to the Local Plan Regulation 18 Consultation
- b) Public meeting and/or drop-in sessions on Local Plan Sites and the Neighbourhood Plan
- c) Consider site assessments and allocations from the Call for Sites
- d) Liaison with Stansted Airport on proposed new road/bus/foot/cycle routes.

6. ITEMS FOR NEXT AGENDA

- a) Updating evidence reports on landscape, heritage and ecology
- b) Site allocations in the Neighbourhood Plan.

7. DATE OF THE NEXT MEETING

Takeley Parish Council | The Old School | Brewers End | Takeley | CM22 6SB
clerk@takeleyparishcouncil.co.uk | 07493 686660
www.takeleyparishcouncil.co.uk | 01279 902434