



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MEETING NOTICE:

Members are invited to attend the next Steering Group meeting to be held on **TUESDAY, 7th May 2024 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.**

Members: Cllr Jackie Cheetham (Acting Chairman), Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Lori Flawn, Peter Hewett, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

Signed: Jackie Deane

Jackie Deane (Parish Clerk) 30th April 2024

AGENDA

1. ELECTION OF CHAIRMAN FOR THE CIVIC YEAR 2024-25

2. APPOINTMENT OF VICE CHAIRMAN FOR THE CIVIC YEAR 2024-25

3. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

4. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 9th April 2024 as a true record.

5. REPRESENTATION AT MEETINGS IN MAY

It was agreed at the April meeting that members would prepare information to be presented to members of the public at the Annual Parish Assembly on 15th May and the Church Heritage open day on 25th May.

6. ITEMS FOR THE NEXT AGENDA

Items to be agreed, to include a starting tasks for the topic groups and a brief for the ecology report.

7. DATE OF THE NEXT MEETING

Tuesday, 4th June at 7pm in the Old School Community Centre.