



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF THE MEETING HELD ON MONDAY, 12TH AUGUST 2024 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.

Members present: Loraine Flawn (Chairman), Cllr Jackie Cheetham, Cllr Phill Bodsworth, Cllr Tricia Barber, Barry Smith and Michael Letchford.

In attendance: Jackie Deane (Clerk) and Cllr John Boyle.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Allison Evans, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers. It was noted that resignations were received from Peter Hewett and Ruth Bodsworth and Cllrs David Daykin and Hugh D'Alton have agreed to join the group.

2. MINUTES OF THE LAST MEETING

It was noted that there was no meeting held in July due to the general election. The minutes of the meeting held on 4th June 2024 were agreed as a true record (proposed by Cllr Patricia Barber and seconded by Michael Letchford).

3. TOPIC GROUPS AND STARTING TASKS

It was agreed that members will focus on topics for research and writing up the plan and this work will be done in between meetings, to add sentences to the vision statement and objective. The same groups will formulate comments to submit for the Regulation 19 Local Plan consultation.

List of topics:

Group A

Walking and cycling routes and the Flitch Way – Jean J and Allison E
Landscape, Ecology and wildlife corridors– Lori Flawn and Michael Letchworth

Group B

Heritage and conservation areas – Jackie C and Tricia Barber
CPZ and airport – Martin Peachey and Tricia Barber regarding heritage setting

Group C

Highways and HGV traffic – Barry Smith and a member TBC
Employment areas and employment uses – Barry Smith and a member TBC

Group D

Housing and development design – Phill and Ruth Bodsworth
Open spaces and community facilities – TBC

Action: Members absent from this meeting should be asked to help by adding their names to the topics (above).



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Action: It was agreed that each group will liaise ahead of the next meeting to agree on the wording, to produce points on their topics for the next meeting.

4. VISION AND OBJECTIVES

- a) In line with the new development and employment sites outlined in the UDC Regulation 19 Local Plans, members agreed to formulate updated points for the vision statement and objectives, to be completed at the next meeting.
- b) **Action:** It was agreed to create and advert to circulate on social media, to appeal to residents in the Priors Green development, Bambers Green and Molehill Green to join the group. The aim is to make sure that each area’s priorities are included in the Neighbourhood Plan and that the plan will help to attract new infrastructure and facilities which will benefit all areas of the parish.
- c) It was agreed that the statement should include a description of the future development in the Local Plan, for major expansion of Priors Green, open spaces around Smiths Green and employment land along the B1256. Bambers Green and Molehill Green and to meet the needs and integrating the communities of the hamlets and settlements in the parish.

5. THE NEW UTTLESFORD LOCAL PLAN

- a) The Clerk summarised the main changes between Regulation 18 and 19 and how they have responded to comments received.
- b) Members agreed to meet to update the Steering Group comment to the Local Plan consultation, to include an additional comment on the safeguarded land and a change to the comment on the school provision to focus the community facilities that can be included in the provision.
- c) It was agreed that a separate meeting should take place, to put wording together for a Neighbourhood Plan response to the Regulation 19 consultation.
Action: A date for separate local plan response to be agreed at the next meeting.

6. ITEMS FOR THE NEXT AGENDA

To formulate the vision statement and objectives from the comments members have worked on in between the meetings. Further work should be done to encourage representation in the group from all hamlets in the parish.

7. DATE OF THE NEXT MEETING

Monday, 9th September 2024 at 7pm in the Old School Community Centre.

Meeting closed at 9.10pm.

Signed by the Chairman

Date