



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

**MINUTES OF THE MEETING HELD ON TUESDAY, 4th June 2024 AT 7PM
IN THE OLD SCHOOL COMMUNITY CENTRE**

Members: Loraine Flawn (Chairman), Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Jean Johnson, Barry Smith and Michael Letchford.

In Attendance: Jackie Deane (Clerk)

In Loraine Flawn's absence, Cllr Phill Bodsworth was nominated to chair the meeting.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Lori Flawn, Jackie Cheetham, Fiona Perrott-Humphrey, Martin Peachey, Peter Hewett, Karen Quinn and Marilyn Sayers.

2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 7th May 2024 were accepted as a true record of the meeting (proposed by Cllr Barber and seconded by Allison Evans).

3. FEEDBACK FROM ATTENDANCE AT RECENT PUBLIC EVENTS

It was noted that a new folder should be updated for taking to community events. It was generally agreed that new housebuilding should be appropriate for what residents needed, and this would include new bungalows. There was an acceptance that there would be more development, and that the Neighbourhood Plan should adequately protect the heritage buildings and open space as well as gaining infrastructure from s106 financial contributions for whatever Takeley needs to support the community and new development.

4. TOPIC GROUPS AND STARTING TASKS

Concerns were raised that data collated by the Parish Council on traffic surveys should be shared have been carried out, particularly concerning HGV traffic. Suggest that there is a policy with the intention of controlling the routes and locations of any future quarry and employment site. Also make enquiries on whether there would be an acceptable alternative preferred route for HGVs.

As previously agreed, a list of topics should be assigned to pairs of members, for research and writing up the plan as additional work outside of the meetings:

Walking and cycling routes and the Flitch Way – Jean J and Allison E

Heritage – Jackie C and Tricia Barber

Landscape and Ecology – Lori Flawn and Martin Peachey

CPZ and airport – Martin Peachey

Highways – Barry Smith

Housing design – Phill and Ruth Bodsworth



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Employment – Barry Smith

The meeting was curtailed by the Chairman

Members were finding it difficult to focus on Neighbourhood Plan matters during the meeting and to separate those discussions from speculation over the Local Plan.

5. VISION AND OBJECTIVES – DEFERRED TO THE NEXT MEETING

To consider wording for the vision statement and list of objectives.

6. THE NEW UTTLESFORD LOCAL PLAN – DEFERRED TO THE NEXT MEETING

To note the timetable for the Regulation 19 consultation and any new information available, which might impact on the Plan.

7. ITEMS FOR THE NEXT AGENDA

8. DATE OF THE NEXT MEETING

Tuesday, 2nd July at 7pm in the Old School Community Centre.

The meeting closed at 7.47pm

Signed by the acting Chairman

Date