



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on Tuesday, 5th March tot4 at 7pm in the Old School Community Centre

Members Present: Cllr Tricia Barber, Allison Evans, Lori Flawn, Jean Johnson, Fiona Perrott-Humphrey and Michael Letchford.

In Attendance: Jackie Deane (Clerk).

The meeting was Chaired by Cllr Patricia Barber.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Jackie Cheetham, Marilyn Sayers, Peter Hewett, Fiona Perrott-Humphrey, Kaven Quinn, Martin Peachey, Barry Smith, Cllr Phill Bodsworth and Mrs Bodsworth.

2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th February 2024 were approved as a true record (proposed by Cllr Barber and seconded by Jean Johnson).

3. WORKSHOP – FORMAT OF THE NEIGHBOURHOOD PLAN BOOKLET

Members noted the draft template and noted that this can change to bring in any preferred topics and layout ideas taken from other neighbourhood plans. Several recent plan booklets were observed.

Key notes and action points:

- Heritage – Include a potential policy to give importance to the wildlife and natural setting of heritage assets, including bats and wildlife corridors and cohesive corridors
- Flitch Way – Include a policy to create a buffer around ancient woodland and the Flitch Way linear country park
- Include a footpath map and local walking routes. Mark all formal and informal paths and routes to access the Flitch Way
- Identify areas of importance for 'red list' species, badgers and rare species
- Identify wildlife corridors connecting with Hatfield Forest
- Consider deer migration routes and deer leaps/tunnels
- CPZ – set additional policy wording for protection of the countryside buffer around Stansted Airport
- Map key wildlife areas and wildlife corridors
- Specify that there should be no rear parking courts on new developments
- Include a policy on off-site airport car parking restrictions
- Consideration should be given to whether or not to allocate housing in the plan, in addition to sites identified in the UDC Regulation 19 consultation



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- Concern was raised that the group should not show support or set a precedent to develop to the south of the Flich Way.

4. WORKSHOP – POTENTIAL FUTURE DEVELOPMENT SITES

5. FUTURE AGENDA ITEMS

- a) Consider site assessments and allocations from the Call for Sites
- b) Liaison with Stansted Airport on proposed new road/bus/foot/cycle routes
- c) Additional surveys
- d) Liaison with a planning consultant on policy wording
- e) Updating evidence reports on landscape, heritage and ecology
- f) Site allocations in the Neighbourhood Plan
- g) Consideration of a design code for Takeley
- h) To review the sites assessed by UDC in their 2021 Call for Sites
- i) To agree next steps for consideration of potential new housing sites

7. DATE OF THE NEXT MEETING

Tuesday, 7th May at 7pm in the Old School Community Centre

Meeting closed 9.10pm

Signed by the Acting Chairman(Cllr Patricia Barber)

Date