



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MEETING NOTICE:

Members are invited to attend the next Steering Group meeting to be held on
TUESDAY, 6TH FEBRUARY 2024 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.

Members: Cllr Jackie Cheetham (Acting Chairman), Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Lori Flawn, Peter Hewett, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

Signed: *Jackie Deane*

Jackie Deane (Parish Clerk) 30.01.24

AGENDA

1. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

2. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 5th December 2023 as a true record.

3. VILLAGE SURVEY RESULTS TO INFORM THE REGULATION 18 CONSULTATION

- a) Summary of comments submitted to UDC
- b) Key points from the survey and local plan comments to be displayed on the Council's website

4. PUBLIC ENGAGEMENT OF THE NEXT STEPS

- a) To receive an email contact list from email addresses received on questionnaires
- b) To discuss the content of an initial update, with a summary of comments made to the local plan consultation.
- c) To agree responsibility and method for sending resident updates.

5. NEXT STEPS, LOCAL PLAN AND CALL FOR SITES

Consideration of actions and next steps.

6. ITEMS FOR NEXT AGENDA

- a) Consider site assessments and allocations from the Call for Sites
- b) Liaison with Stansted Airport on proposed new road/bus/foot/cycle routes
- c) Additional surveys
- d) Liaison with a planning consultant on policy wording
- e) Updating evidence reports on landscape, heritage and ecology
- f) Site allocations in the Neighbourhood Plan
- g) Consideration of a design code for Takeley

7. DATE OF THE NEXT MEETING

Tuesday, 5th March at 7pm in the Old School Community Centre