



TAKELEY NEIGHBOURHOOD PLAN STEERING GROUP

MEETING NOTICE

Members are invited to attend the next Steering Group meeting to be held on
TUESDAY, 31ST OCTOBER 2023 AT 7PM IN THE OLD SCHOOL COMMUNITY CENTRE.

Members: Cllr Jackie Cheetham (Acting Chairman), Cllr Phill Bodsworth, Ruth Bodsworth, Cllr Tricia Barber, Allison Evans, Lori Flawn, Peter Hewett, Jean Johnson, Martin Peachey, Fiona Perrott-Humphrey, Karen Quinn, Marilyn Sayers, Barry Smith and Michael Letchford.

Signed: *Jackie Deane*

Jackie Deane (Parish Clerk) 25.10.23 (updated)

AGENDA

1. APOLOGIES FOR ABSENCE

Apologies received by the Clerk ahead of the meeting.

2. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 11th April 2023 as a true record.

3. VILLAGE SURVEY RESULTS

- a) Presenting the analysis of the survey – setting out a format with percentages, pie charts, ‘what you said’ and next steps for publication.
- b) Key results – which priorities should be taken forward in reports and policies.
- c) Public engagement and meetings – to set up an initial public meeting to explain key findings and public engagement for the next steps of the Plan.

4. WEBSITE AND SOCIAL MEDIA

Arrangements for presenting and updating information on the Parish Council website and dedicated FaceBook page.

5. LOCAL PLAN AND CALL FOR SITES

- a) Public advice on responding to the Local Plan Regulation 18 Consultation
- b) Public meeting and/or drop-in sessions on Local Plan Sites and the Neighbourhood Plan
- c) Consider site assessments and allocations from the Call for Sites
- d) Liaison with Stansted Airport on proposed new road/bus/foot/cycle routes.

6. ITEMS FOR NEXT AGENDA

- a) Updating evidence reports on landscape, heritage and ecology
- b) Site allocations in the Neighbourhood Plan.

7. DATE OF THE NEXT MEETING