

# TAKELEY PARISH COUNCIL MINUTES

## Ordinary Meeting of Takeley Parish Council

*Wednesday 3<sup>rd</sup> April 2019 at The Station House, Sycamore Close at 7.30pm*

**Present:**

- Cllr Carol Pratt (Chairman)
- Julia Peachey – Clerk
- Julia Potter – Assistant Clerk
- Cllr Pat Burnett
- Cllr Jackie Cheetham
- Cllr Richard Cheetham
- Cllr Peter Hewett
- Cllr Dom Roque
- Cllr Linda Steer
- Cllr Susan Sprules
- Cllr Trevor Allen
- Cllr Jim Backus
- District Councillor Howard Ryles
- Martin Peachey

**Apologies:**

- Cllr Geoff Bagnall
- Cllr John Green
- Cllr Patricia Barber
- County Councillor Susan Barker

<b>17/410</b>	<p><b><u>WELCOME &amp; APOLOGIES</u></b></p> <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	<b>All note/ Clerk</b>
<b>17/411</b>	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p> <p>Cllr Peter Hewett declared an interest ref: the donation to the Takeley Park Resident Association and did not take part in the decision making process.</p>	<b>All note/ Clerk</b>

17/412	<p style="text-align: center;"><b><u>DISTRICT AND COUNTY COUNCILLOR REPORT</u></b> <b><u>(15 mins max).</u></b></p> <p><b><u>District Cllr Howard Ryles</u></b></p> <p>District Councillor Howard Ryles addressed the council and confirmed he will call in two planning applications UTT/19/0402/FUL Land East of Cricketfield Lane, Molehill Green and UTT/19/0259/FUL Bambers Green Road as requested.</p> <p>District Councillor Howard Ryles advised double yellow lines will be introduced on the corners of Warwick Road and Roding Drive to address current parking issues. He confirmed Wintershutt already has a restriction in place that is working effectively.</p> <p>A proposal has been put in for a 20mph speed restriction within Priors Green as a safety measure.</p> <p>It was confirmed that both planning applications on Parsonage Road – 66 bed Care Home and 119 dwellings are to be considered together at Uttlesford and are already listed as falling under the UDC Planning Committee decision process.</p> <p><b><u>Martin Peachey</u></b></p> <p>Martin Peachey highlighted that he would be able to provide assistance with regard air quality and noise contours within the countryside protection zone and would look at the latest planning applications.</p>	All note/ Clerk
17/413	<p style="text-align: center;"><b><u>OPEN FORUM</u></b></p> <p style="text-align: center;">(Members of the public given opportunity to speak up to 15 minutes)</p> <p>There were no members of the public present.</p>	All note/ Clerk
17/414	<p style="text-align: center;"><b><u>CLERKS REPORT</u></b></p> <p>Streetlight out on South Road -just past junction on Parsonage Road. Right hand side – nearest the 4 parking spaces outside the maisonette. (Awaiting finance members approval to go ahead with contractor).</p> <p>Complaint about the enforcement signs down Warish Hall road – referred to UDC.</p> <p>Noise complaint at Priors Green Hall – referred to Priors Green Hall committee.</p> <p>Lt Canfield in talks with UDC ref: trimming of hedges in Priors Green and suggestion that Takeley could share contractors. It was acknowledged that Takeley Parish Council had previously discussed that they could not take on UDC/ECC</p>	All note/ Clerk

	<p>responsibilities at this time.</p> <p>Molehill Green resident Hannah Kenworthy is holding a community meeting to discuss refurbishment of the molehill green cricket club. Chairman, Carol Pratt liaising.</p> <p>Chairman Carol Pratt has been out to visit the complainant at Priors Wood Road following the Essex County Council amendment No 65 to enforce restrictions in the Priors Wood Area.</p> <p>Assistant Clerk &amp; Clerk attended UDC meeting to hear presentation by police. More officers in UDC are due to be employed. Power point Presentation on elections and collection of the green nomination papers collected afterwards. Copy of the presentation has since been circulated.</p> <p>Complaint about the flich-way resulted in a site visit by Cllr Carol Pratt ref: overhanging branches on a residents wall. Large hole in flich-way also reported this week.</p> <p>Weston Homes employee has approached us ref: putting up signage at the Four Ashes for their recruitment open day on the 31/03/19. This has been agreed.</p> <p>The VAT claimable from the build has been processed within 21 days this month. The Old School House element has been transferred back into the old school account.</p> <p><b>BREAK IN AT OLD SCHOOL</b>  <b>Crime Ref:42/40254/19 -Police officer warrant number 77349 (steve) Ref: break in at The Old School.</b></p> <p>Grinders used to cut through padlocks and covers. approximately £25,000 of builders equipment stolen (insured by builder)  Metal fencing around the old school damaged  Fence at far end of Cricket-field damaged. (also parish council)  Farmers fence damaged.  Culprits fled via Church Lane</p> <p>Chairman Cllr Pratt has been out and carried out a site visit to assess damage.</p> <p>The School House postcode of CM22 6SB has been sourced and has been sent to John Monk project manager.</p> <p><b>TRAVELLERS AT SPORTSFIELD</b>  <b>Crime Ref: 1204 (reported 16/03/19) – S61 Notice later served by the police. (Travellers have now moved on – photos sent to Ectu, UDC called to do the clear up. The Water pipe has been cut again (Cllr Dom Roque is sorting this out for the council). Gate fixed. Thanks expressed to all who helped sort out the many issues and reported so quickly to the police.</b></p>	
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	<p>Movable bollards are being reviewed. Chairman Carol Pratt is speaking with Paul Hutchins to obtain installation quote. Bollards cost approx.£200.00 each these are considered an urgent preventative measure to stop travellers returning following the areas second visit. Three bollards are currently under consideration and full quotation will be circulate to Finance members who will authorise.</p>	
17/415	<p style="text-align: center;"><b><u>FINANCE REPORT</u></b></p> <p>Councillors resolved approval for cheque transactions as circulated. (One financial matter will be deferred to next months meeting).</p> <p>Councillors noted and approved the statement of transactions for The Old School House.</p> <p>Councillors agreed a £250.00 donation to Takeley Park Residents Association for their upcoming event in conjunction with Salvation Army.</p> <p>Councillors discussed a request from the Scouts for donations towards a mini bus. It was agreed that we should invite a representative from the Scouts to our next meeting to discuss how we can help and offer advice regarding other organisations that can help with their fundraising.</p> <p><b><u>Emergency Repair Costs were noted</u></b></p> <p>It was noted that emergency repairs to the fencing around the cricket pitch had occurred following break in at the Old School estimated £300</p> <p>The reinstatement of the gate at the Sports field £60 was noted following the traveller break in.</p> <p><b><u>Sportsfield</u></b></p> <p>Additional security measures are being considered which will need to be installed as soon as possible. Estimates for the work are being obtained. These will be notified to planning members when known.</p>	All note/ Clerk
17/416	<p style="text-align: center;"><b><u>THE OLD SCHOOL HOUSE</u></b></p> <p>Cllr Carol Pratt noted the unfortunate events surrounding the break in at the site. Despite this, the project remains on schedule and updates will be obtained from Project Manager John Monk after the next progress meeting due in the following weeks.</p>	All note/ Clerk

17/417	<p style="text-align: center;"><b><u>HIGHWAYS AND TRANSPORT ISSUES</u></b></p> <p>Cllr Peter Hewett advised the lorry count was successfully completed. A further count is scheduled for cars and small vans. Cllr Peter Hewett will facilitate and email for volunteers. A suggested date of Tuesday 9<sup>th</sup> April 2019 was proposed.</p>	All note/ Clerk
17/418	<p style="text-align: center;"><b><u>RECREATION GROUND AND SPORTSFIELD</u></b></p> <p><b><u>Security At The Sportsfield</u></b> Michael Coleman has left his trailer in the entrance as a temporary measure before more permanent features are installed to prevent unauthorised access as noted under finance. Takeley Parish Council wish to extend their thanks to Michael Coleman for his help with this matter.</p> <p>Cllr Peter Hewett advised that he will be writing to MP Kemi Badenoch about the on going problem with travellers and that she had invited her to visit Takeley Park.</p> <p>Cllr John Green was not present at the meeting to provide any update on the recreation ground.</p>	All note/ Clerk
17/419	<p style="text-align: center;"><b><u>PARISH ISSUES</u></b></p> <p>It was noted the metal surround in the bin at the recreation ground had been removed by Matt Jarett and disposed of at the rubbish dump. Invoice for £40 due in. This needed to occur before the school holidays commenced.</p> <p>A replacement bin for the recreation needs to be sourced. Various options will be looked into. .</p> <p>Following a recent incident regarding dog waste disposal involving residents, UDC and the police – information will be supplied with a link to our website in the grapevine which highlights the location of where the councils current dog waste bins are located.</p>	All note/ Clerk
17/420	<p style="text-align: center;"><b><u>PLANNING</u></b></p> <p>Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on 13<sup>th</sup> March at 10:30am 2019</p> <p>Members of the public may view applications online at Uttlesford at any time and note any responses the parish council have made. (Hard copy of minutes are available upon request from the clerk).</p> <p>Cllr Peter Hewett and Cllr Carol Pratt advised they met with</p>	All note/ Clerk

	<p>the barrister regarding the upcoming Gladman's appeal on April 1<sup>st</sup> 2019. Cllr Peter Hewett will provide a summary of the meeting to submit to planning members.</p> <p>Takeley Parish Council's next full planning meeting will be held on 10<sup>th</sup> April 2019 in the Station House, Sycamore Close at 10:30 am. A full agenda will be published on our noticeboard and website.</p>	
<b>17/421</b>	<p><b><u>OTHER REPORTS INC. FOOTPATHS AND TREES</u></b></p> <p>Cllr Jim Backus advised there are still posts at footpath 40 laying on the ground and yet to be installed. ECC need to be contacted to arrange for their reinstatement. There are overhanging trees on footpath 43.</p>	<b>All note/ Clerk</b>

The next meeting of Takeley Parish Council will be the Annual Meeting and due to the elections will be held on **Wednesday May 15th at 7.30pm at The Station House, Sycamore Close.**

**PUBLIC & PRESS ALWAYS WELCOME**

Clerk to Takeley Parish Council

*Julia Peachey*

**The meeting concluded at 9:15 pm**