

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council
Wednesday, 1st August 2018 in Takeley Station House at 7.30pm

Present: Carol Pratt, Chairman, JP
 Julia Peachey - Clerk
 Julia Potter - Assistant Clerk
 Cllr Trevor Allen
 Cllr Jim Backus
 Cllr Dom Roque
 Cllr Jackie Cheetham
 Cllr Richard Cheetham
 Cllr Geoff Bagnall
 Cllr Linda Steer
 Cllr Sue Sprules

Apologies: Cllr Pat Burnett
 Cllr John Green
 Cllr Patricia Barber

County Councillor – Susan Barker
 District Councillor – Howard Ryles

17/325	<p><u>WELCOME & APOLOGIES</u></p> <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	All note/ Clerk
17/326	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p>	All note/ Clerk
17/327	<p><u>MINUTES</u> <i>(previously circulated)</i></p> <p>The minutes of the Council meeting dated 4th July 2018 were agreed as a true and accurate record and signed by the Chairman Cllr Carol Pratt.</p>	All note/ Clerk

CHAIRMAN

DATE

17/328	<p align="center"><u>DISTRICT AND COUNTY COUNCILLOR REPORT - (15 mins max).</u></p> <p>Apologies noted for County Councillor Susan Barker and District Councillor Howard Ryles.</p>	All note/ Clerk
17/329	<p align="center"><u>OPEN FORUM</u></p> <p>There were no members of the public present.</p>	All note/ Clerk
17/330	<p align="center"><u>TO AGREE TERMS OF REFERENCE FOR THE RESOURCE AND STAFFING COMMITTEE</u></p> <p>Cllr Carol Pratt advised this item to be removed from the agenda Cllr Geoff Bagnall circulated a revised agenda and an Extraordinary General Meeting was called for Wednesday 8th August 2018.</p>	All note/ Clerk
17/331	<p align="center"><u>CLERKS REPORT</u></p> <p>Bus timetable replacement reported to highways 03/07/18 – ref: Bus stop at Four Ashes. (Damaged sign had fallen to the ground)</p> <p>ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)</p> <p>Temporary Traffic Regulation Order of Waltham Hall Road, Takeley.</p> <p>Members/public to note the following link https://roadworks.org to find details of the intended closure of Bambers Green Road, due to commence on 29th August 2018 for 3 nights between 20:00-0500. The closure is required for the safety of the public and workforce while Essex County Council undertakes Pre-Patching in preparation for Surface Dressing in Spring/Summer 2019.</p> <p>Cllr Jim Backus raised concerns over the timing of the surface dressing and said he would raise this with Highways himself.</p> <p>The Adopt a Kiosk scheme has been looked into and relates mainly to the red phone boxes. Kiosks are adopted as seen. BT does not make any improvements to them. Occasionally they allow non-red phone boxes to be adopted in rural areas subject to certain criteria being met. Asst. Clerk Julia Potter will enquire as to whether we are able to adopt the kiosk via the online application form.</p>	All note/ Clerk
17/332	<p align="center"><u>FINANCE</u></p> <p>Councillors approved the monthly cheque transactions.</p> <p>£250 transferred to Old School House Account as approved last month – ref: Michael Coleman (tree cutting) 23/07/18</p>	All note/ Clerk

CHAIRMAN

DATE

	<p>£25,000 transferred to Old School House Account. A replicate amount to be transferred upon receipt of our second instalment of our precepted funds in September.</p> <p>Takeleys Financial Orders were issued to all Councillors for review following updates by the NALC. It was put to the council that any of the NALC suggested amounts highlighted in brackets could be amended by the full council. No new amendments were put forward. The Council noted the approval limits for transfers which were highlighted as a differential by the RFO/Clerk due to a request from members to transfer funds to the Old School House Account and also emergency repairs which matched previous thresholds set by the Council. The Council noted new revised standing orders issued this year by the NALC are also to be reviewed.</p> <p>Councillors discussed the appointment of a new planning consultant for the proposed development of Bonningtons since Geoff Gardner is unable to undertake the work. Cllr Jackie Cheetham will put forward suggestions to the Clerk ref: quotes.</p> <p>Station House availability to offer to extend the lease has been agreed in principle but will be subject to the Parish Council undertaking to meet all of ECC's legal and surveyor fees incurred in this transaction. Councillors are happy to agree this in principle but subject to known minimal costings for ECC legal and surveyor fees. Councillors suggested a survey does not need to take place and that no cost should be incurred. Clerk will liaise with Lambert Smith Hampton and forward councillors any response.</p> <p>£4,411.26 has been forwarded to Takeleys Old School House account to spend specifically on the Old School. This relates to S106 monies which pre-dates Uttlesfords document retention policy as detailed in last months minutes.</p>	
17/333	<p style="text-align: center;"><u>PUBLIC WORKS LOAN</u></p> <p>Assessment report has been received regarding the PWLB application. A number of issues have been raised with respect to affordability.</p> <p>Cllr Geoff Bagnall suggested the assessment had not taken on board the fact that the precept had been raised to cover the repayment of the loan.</p> <p>A request for further information has been set for 22nd August 2018. Information will be submitted based on the council's July decision. The contract price will be known in September and the loan may be ratified by the council at this time.</p>	All note/ Clerk

17/334	<p style="text-align: center;"><u>THE OLD SCHOOL HOUSE</u></p> <p>John Monk reported to the Clerk that he had met Russell from Weston Homes with two of his team to go through the amended drawing alterations and was meeting with two people from Russell's team to survey the drains. Tenders due to be re-submitted this month and to be received in September.</p>	All note/ Clerk
17/335	<p style="text-align: center;"><u>SPORTS FIELD AND RECREATION GROUND</u></p> <p>Cllr John Green was absent from the meeting to update.</p>	All note/ Clerk
17/336	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT ISSUES</u></p> <p>No issues were reported.</p>	All note/ Clerk
17/337	<p style="text-align: center;"><u>VILLAGE ISSUES</u></p> <p>Cllr Dom Roque advised he had cut back the nettles at the end of Roseacres.</p>	
17/338	<p style="text-align: center;"><u>PLANNING</u></p> <p>Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on 11th July 2018. The Council's next formal Planning meeting will be held on Weds 8th August at 10:30 am in the Station House.</p> <p>Gt Dunmow has contacted the council with regard a joint response ref: Easton Park being included in the Local Plan Consultation. All Cllrs agreed their support of the circulated letter. Takeley Parish Council will also send their own response – clerk liaising with planning members – re: 379 page draft local plan known at UDC as pre-submission regulation 19 document.</p> <p>Two Lever Arch files have arrived:</p> <p>Stansted Airport – Councillors asked for an extension to review these documents of at least 8 weeks due to the volume of information and the fact it is the holiday period.</p> <p>Hatfield Broadoak are liaising with Takeley on the Bonnington application ref: 275 units. Planning consultants will be used to ensure an in-depth response.</p> <p>Gladmans Planning Application also in – Travel Consultant Bruce Bamber responding on the council's behalf. Alison Ward Clerk of Gt Canfield liaising with Takeley's Clerk.</p> <p>Cllr Carol Pratt asked if Assistant Clerk can look further into the fact that Japanese Knotweed is present on the Gladman land.</p>	All note/Clerk

CHAIRMAN

DATE

	<p>Cllr Carol Pratt asked Asst. Clerk Julia Potter to follow this up. Information was submitted to councillors via e-mail.</p> <p>SITES OF SPECIAL SCIENTIFIC INTEREST- DEFRA CONSULTATION. ACCESS LINK TO GIVE YOUR VIEWS. HTTP://consult.defra.gov.uk/naturalengland/byelaws-for-ssis</p> <p>Dates for last comments on local plan – The Consultation period runs from Monday 25th June until 5:00pm on Monday 13th August 2018. Public to note you can access the local plan via Uttlesford District Council’s website.</p>	
--	---	--

The full council meeting finished at 8:40 pm

The next meeting of Takeley Parish Council will be held on Wednesday 5th September 2018 at 7:30pm in the Station House.

CHAIRMAN

DATE