

TAKELEY PARISH COUNCIL

MINUTES

Ordinary Meeting of Takeley Parish Council

Held on Wednesday, 2nd August 2017, at 7.30pm at Takeley Station House.

Present:

Cllr Carol Pratt, JP	Cllr Tina Domigan
Cllr Sue Sprules	Cllr Dom Roque
Cllr John Green	Cllr Richard Cheetham
Cllr Jim Backus	Cllr Jackie Cheetham
Cllr Tricia Barber	Clerk Julia Peachey
Cllr Trevor Allen	Cllr Cllr Linda Steer
Cllr Geoff Bagnell	

Apologies: Jane Bridgeman (Holiday)

Visitors: Jean Johnson,
Marilyn Sayers
Allison Evans
Michael Letchford

Peter Hewitt – Member of Takeley Park Residents Association
Ray Esdle
John Maslen
Rob Newman – (representing 10K Fundraiser Event)

17/150	Welcome & Apologies. Chairman Cllr Carol Pratt opened the meeting, welcomed members, and visitors and received apologies as above. Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.	All Note
17/151	Declarations of Interest Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending	
17/152	Minutes of the last meeting (previously circulated) The minutes of the Council meeting dated 5th July 2017, which had been circulated previously, were approved unanimously by council members as a true and accurate record and signed by the Chairman, Cllr Carol Pratt.	

17/153	<p><u>Matters Arising from the Minutes</u></p> <p>It is noted that no new decisions may be made under matters arising and that the item was put on for clarification of issues from the former minutes</p> <p>Cllr Jackie Cheetham read out a statement she related to 17/132</p>	
17/154	<p><u>Open Forum – maximum 15 mins</u></p> <p>Peter Hewett highlighted the blatant misuse of the layby adjacent to Takeley Football Club on the B183. It was noted that it was being used by an airport parking company to park cars for long periods. It was acknowledged that the residents have been subject to constant disturbance as employees of the company have been delivering cars to the layby at all hours. Amenity issues have been caused for residents as it also prevents anyone else from using the layby.</p> <p>Photographic evidence was produced and Peter Hewett highlighted that the Police, Trading Standards and Essex Highways have been contacted over the past twelve months but to no avail.</p> <p>It was asked if Highways could also be contacted by the council to see if a sign could possibly be put in place.</p> <p>It was suggested the Council contact Pat Curran at the football club. The chairman volunteered to do this</p> <p>The Clerk will contact enforcement in addition</p>	<p>Clerk</p> <p>CP</p> <p>Clerk</p>
17/155	<p><u>Clerks Report</u></p> <p>Consultation on Local Draft Plan has begun and ends 4th September 2017</p> <p>The Parish Council's initial response regarding the local draft plan map change was circulated and agreed before it was sent out and hard copy is enclosed in packs. It was noted that the Clerk had received confirmation that UDC's inaccurate map had been amended.</p> <p>The main response regarding the many facets of the local plan will be sent once the planning committee have met up.</p> <p>It was noted a letter had been received from Dunmow Council – ref: UDC local plan new garden settlement proposals for Easton Park, Estate lane, West of Great Dunmow. The Planning Committee agreed that extra detail should be included and were happy for the Clerk to submit comments after the planning committee meets.</p> <p>Takeley Parish Council agreed that they would in principal oppose the new Garden Settlement at Easton Park – however agreed that they would not agree to offer any financial support. Clerk to contact Dunmow.</p> <p>The Clerk confirmed she had sent a response before 28/07/17 endorsing Stop Stansted Expansions 25 page response. Councillors have had the SSE response circulated to them along with their request to also add personal endorsement.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Essex County Council School Buses no longer free – have been taken over by Stephenson’s – full details on website. . Copy of correspondence in packs.</p> <p>Holiday Asst Clerk Jane Bridgeman – from 28th July for 2 weeks Clerk Julia. Peachey (15th Aug -19th Aug)</p> <p>Savings on Gas Bill made by JB. Now no standing charge</p> <p>Highways It was noted the Clerk and Sue Barker had heard from Highways. All four approaches to the Four Ashes junction will be undergoing maintenance. The patching on the carriageway surface east of Takeley Four Ashes is now scheduled to be done in late Autumn. Duration will be around five days possibly weekend/evening or night time.</p> <p>Change of name for Harris Road in Takeley, now known as the Meadows Harris Road. .</p> <p>Complaint ref: Priors Green Park- From Matt Smith – ref: lack of grass cutting –referred to Countryside who have now responded.</p> <p>Complaint about broken tyre swing in Priors Green – referred to Countryside – no action to date – but is in Little Canfield</p> <p>Correspondence</p> <ul style="list-style-type: none"> • Ken McDonald is producing a book for Hundred Parishes in which Takeley will feature – letter confirming our acceptance to the material that will be inserted. • Letter received from Dunmow about LDF as mentioned above.. • Theft from a motor vehicle noted in Takeley’s police report on the 15/07/17 • Requested forms filled out and sent to insurers as well as request for em number/hmrc numbers. 	
17/156	<p><u>Finance</u></p> <p>Members approved the cheque transactions for July 2017. It was noted clerks salary details were not on circulated lists, due to data protection requirements.</p> <p>Bank reconciliation was confirmed and was carried out by SS.</p> <p>The Royal British Legion donation has been postponed to end of year. The expected information from Takeley cubs had not come through. It was resolved a sum of £1,000 would be paid in respect of the Takeley 10K fundraiser. Rob Newman thanked the council.</p>	Clerk

	<p>It was resolved that £30,000 may be transferred to the Old School House Account.</p> <p>It was resolved that draft A4 sheets would be made up as a proof for council members to agree in respect of donations. Logo, thanking you in advance for your donations to be included, account details etc).</p> <p>It was resolved that the quotation for Morrells Green could be agreed at the recommendation of the Finance Committee</p>	<p>Clerk</p> <p>Clerk</p>
17/157	<p><u>De-Fib Group</u> Both defibs are now installed, one at Silver Jubilee Hall & the other at Priors Green Committee Hall. The unveiling took place on 15th July. It is noted that the sum of £500 has been repaid into Takeley Parish Councils account in respect of an outstanding loan.</p>	
17/158	<p><u>Old School House,</u> ECC request for further bat survey has been complied with Donation account has been set up and new paying in books. J. Monk is now back from holiday.</p>	
17/159	<p><u>Priors Green Community Hall</u> Concern was expressed that if the committee wound up the building may not come back to the parish council and would go to the charity commission. The current clerk had not dealt with this and the council could not recall what had been agreed. It was resolved that the Clerk will look into the matter. Chairman will be liaising with Priors Green Community Hall.</p>	Clerk
17/160	<p><u>Highways & Transport issues</u> Council noted letter from ECC ref: Commercial fares for bus services to the Joyce Frankland and Saffron Walden High Schools from Sept 2017. (Letter enclosed in packs) Council noted that outstanding signage had been reported to Rissa.Long of Highways. Complaint in the month from Ed Howley ref; issues in Priors Green ref: Honey Road being too narrow for buses. He has suggested the alternate Burgates road route be used instead,as other road was too narrow. In addition to ECC, bus passenger transport to be notified to see if they can use other route. Complaints on disturbed sleep from residents living along the B1256. Concerns that volumes have increased and speeding – reported to UDC.</p>	Clerk
17/161	<p><u>Sports Field & Recreation Ground</u> It was agreed a full list of works would be compiled by JG and then a quote obtained.</p>	

	It was noted that at Morrells Green the fence had come away from the gate and some bolts were required	
17/162	<p><u>Planning</u></p> <p>Copy of the planning minutes dated 12th July 2017 were formally approved.</p> <p>The following applications will be dealt with at the council's next planning meeting. It was agreed that a planning meeting would be scheduled for the Wednesday, 9th August, 2017 at 10:00 am in the Station House.</p> <p>UTT/17/1900/FUL – Parkers Farm, Warish Hall Road, Takeley, CM22 6NY Alterations and extensions to existing farmhouse in order to divide into 2 no properties. PLANS RECEIVED</p> <p>UTT/17/1850/HHF – Single Storey Rear Extension and Loft Conversion Including the Installation of a Front & Rear Dormer. 2 Garden Drive, Little Canfield, CM6 1HA - PLANS RECEIVED</p> <p>UTT/17/1852/FUL Residential development of 20 dwellings with associated vehicular access points off Dunmow Road, open space, car parking and associated infrastructure. Land Adj To Coppice Close Dunmow Road Takeley Hertfordshire – AWAITING PLANS</p>	
17/163	<p><u>Village Services</u></p> <p>It was noted somebody has hit the bus stop outside the Pharmacy near the Four Ashes</p> <p>Jack Lane – Query ref: when are the gates going to go in? Request a No motorized vehicles byways sign at the same time as the gates are put on.</p>	Clerk
17/164	<p><u>Non Agenda Items</u></p> <p>There were no non-agenda items to report.</p>	

The next (ordinary) meeting of Takeley Parish Council will be held on
Wednesday, Sept 6th 2017 at 7.30pm in Takeley Station House.
PUBLIC & PRESS ALWAYS WELCOME