

TAKELEY PARISH COUNCIL

16/131	Open Forum	All note
<p>Takeley Primary School Fete took place on 25th June. The event was open to the whole community and raised £4700. The PFA Chairman Tanya Ingram thanked TPC for their donation and for their continued support. Tanya will be stepping down as Chairman and Janine Adair will be taking over in September.</p>		
ADMINISTRATION & FINANCE		
16/132	June 2016 Financial Report <i>(previously circulated)</i>	All note
<p>Financial transactions for June 2016 were tabled & agreed. TPC noted a complete bank reconciliation.</p>		
16/133	Beavers, Cubs & Scouts Summer Fete 3rd July 2016	All note/ Clerk
<p>The Scout fete is a community event open to all. Organisers have asked TPC if they would make a donation to the running costs of the event. Cllr Pat Burnett proposed £200, 2nd by Cllr Jackie Cheetham. TPC approved a donation of £200.</p>		
16/134	Fields in Trust Membership Renewal	All note/ Clerk
<p>FIT is a charity dedicated to protecting and improving parks, playing fields and playgrounds. TPC have called on their support in recent years. Cllr Linda Steer proposed that the membership be renewed, 2nd by Cllr Jackie Cheetham. TPC resolved to renew the membership of £50.</p>		
16/135	Station House Lease	All note/ Clerk
<ul style="list-style-type: none"> • All accounts with ECC are up to date. • Repair work to the back door and window have been completed. • An outstanding gas bill has been paid in part by TPC. A receipt has been forwarded on to ECC for the balance to be paid by them (part of the lease settlement). • Next rent payment will be for July - Sept. • Letter of complaint sent to ELS re-statutory time limits and their conduct during the leasing process. Nockolds solicitors have offered to help take this further. • TPC to collate a building maintenance & repairs schedule. • TPC resolved to pursue their complaint to ELS & approved payment of next quarter rent £1500. 		
16/136	Purchase Of Old School House, Brewers End	All note/ Clerk
<ul style="list-style-type: none"> • Further investigation on trees confirmed that a Sycamore tree is causing damage to the building and not the Chestnut. • Instructions given to poison the tree by ECC, however TPC will request that the tree be removed to ensure that the tree is not made unsafe. <i>(Cllr John Green arrived)</i> • Draft contracts received and £600 paid to Nockolds for searches. • On 27th June notices were displayed around the building advising of the sale. Locks were changed by Diocese. • The Clerk was informed of a break in on Friday 8th July. ECC Cllr Susan Barker and Essex Police contacted. ECC & Diocese are not willing to pay to repair any damage caused by the break in. • Regular checks will be carried out by TPC on a daily basis to prevent further damage. • The Clerk will investigate the CIF grant and register an interest. • TPC working group date to be fixed. • TPC resolved to advise TPC solicitor to include clauses in the draft contract as follows: the vendor will (i) remove trees prior to completion which have/are/may cause subsidence to the School House building & (ii) will insure the point of completion. 		

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16/137	<p style="text-align: center;">Silver Jubilee Hall Development - phase 2 completion</p> <ul style="list-style-type: none"> Stage payment due on 14th July – Paid. PWLB loan should be in place soon. Completion date for work end of July. 	All note/ Clerk
16/138	<p style="text-align: center;">Employees' Pension Provider</p> <ul style="list-style-type: none"> Certificate of compliance due in August. Local Govt Pension Scheme contributions would equate to almost 25% of Clerk's salary. This is not affordable. NALC has released guidelines for Parish Councils that allow parish councils to look at more affordable providers. The new Govt Scheme NEST requires employer contributions of 2012 - 2018 min 1% qualifying earnings. 2018 up to 2% 2019 up to 3% 2019 combined contributions up to 8%. Other providers were given consideration but ruled out due to fees & costs. TPC to define qualified earnings and Clerk check if Home Office allowance is included. TPC representatives to supervise the application (Cllrs Carol Pratt, Richard Cheetham & Pat Burnett). Cllr Richard Cheetham to check T&C's. <p>TPC resolved to accept NEST as the preferred Pension provider and to make payment using direct debit. Cllr Richard Cheetham to verify.</p>	All note/ Clerk
16/139	<p style="text-align: center;">Planning Committee Report & Recommendations 8/6/16 & 29/6/16 <i>(previously circulated)</i></p> <p>TPC approved the reports & recommendations as follows:</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>Committee noted: UDC (Local Plan) Review of 'Countryside Protection Zone' (CPZ) - Policy S8 - Reporting to PPWG in 9th June. - Cllr Jackie Cheetham to attend and scheduled to speak on behalf of TPC. Members reviewed a comment for the PPWG meeting that reflects TPC's view re the importance of the CPZ, supporting the findings of the LUC consultant's report which says: <i>'The requirements of the CPZ remain valid. The CPZ is helping to maintain the vision of an 'airport in the countryside'. LUC recommend that, unless other planning policy considerations suggest otherwise, the CPZ is carried forward into the new Local Plan. The CPZ helps to maintain the openness of the countryside and protects its rural character and restricts the spread of development from the airport. For some parcels, particularly to the south of the airport, the CPZ plays an essential role in protecting the separate identity of individual settlements.'</i></p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>UTT/16/1387/FUL Tudorberry, Takeley Street Brief Description: Change of use of residential dwelling to house of Multiple Occupancy Recommendation: Objection <i>Deadline 20/6/16</i></p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>UTT/16/1350/HHF 3 The Oaks, Priors Green Brief Description: Proposed single storey rear extension Recommendation: No objection <i>Deadline 22/6/16</i></p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>UTT/16/1253/HHF & UTT/16/1254/LB Cherups, Smith's Green Brief Description: Proposed demolition of existing porch & erection of a single storey extension & red brick screen wall Recommendation: No objection <i>Deadline 24/6/16</i></p> </div>	All note/ Clerk

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	<p>UTT/16/1192/HHF The Hoppit, Bambers Green Brief Description: Erection of an ancillary Granny Annexe Recommendation: No objection <i>Deadline 15/6/16</i></p>	
	<p>UTT/16/0886/FUL Land west side of Mill End, Molehill Green Road near Coopers End Brief Description: Installation of a 25m high monopole supporting 3x antenna and 2x 300mm diameter dishes, along with an equipment cabin, meter cabinet and development ancillary thereto within a new compound formed of 2.1m high chain link fencing topped with barbed wire, to provide secure communications for the emergency services and prevent network disruption following the loss of existing site ESS045E at Enterprise House, Stansted Airport. Recommendation: Objection (to another telecom mast) <i>Deadline 17/6/16</i></p>	
	<p>Email 31/5/2016 Endeavour Business Centre, Coopers End Road, Stansted Airport Brief Description: Proposed base station installation Recommendation: No objection <i>Deadline 13/6/16</i></p>	
	<p>UTT/16/0716/FUL Fedex Cargo Warehouse, Pincey Road, Stansted Airport Brief Description: Extension to existing warehouse (Class B8) creation of a partially covered hardstanding staging area, extension to existing common use airside road, drainage, lighting & other ancillary works Recommendation: No comment <i>Deadline 24/6/16</i></p>	
	<p>UTT/16/1557/HHF 2 Old House Villas, Parsonage Road Brief Description: Retrospective application for the erection of a summerhouse/ shed in garden Recommendation: Objection <i>Deadline for comment 7/7/16</i></p>	
	<p>UTT/16/1610/OP Land south of Sycamore Close Brief Description: Outline application, with all matters reserved, for a proposed redevelopment of vacant site with 4 dwellings & 8 car parking spaces Recommendation: Objection <i>Deadline 12/7/16</i></p>	
	<p>UTT/16/1005/FUL Joyners, Takeley Street Brief Description: Change of use of the existing bungalow from 'use for dependents' to separate residential dwelling Recommendation: Objection <i>Deadline 4/7/16</i></p>	
	<p>UTT/16/1633/HHF Waterside Cottage, Jacks Lane Brief Description: Rear, side & front single storey extensions & conversion of existing flat roof Recommendation: No comment <i>Deadline 6/7/16</i></p>	
16/140	<p style="text-align: center;">Neighbourhood Plan Process</p> <p>Workshop held on 9th June by RCCE and attended by 7 members of the community. Only 2/3 volunteers out of a possible 17 would like to take the project to the next step.</p> <p>This is a large project for very few volunteers to undertake. TPC agreed to defer making a final decision on this until they have met with the leader of Uttlesford District Council Cllr Howard Rolfe.</p>	All note/ Clerk/ July

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REPORTS

16/141	<p style="text-align: center;">Clerks Report <i>(previously circulated)</i></p> <ul style="list-style-type: none"> • Cllr Howard Rolfe will be meeting with TPC on 27th July 2016. A prep meeting will be held on 20th July. • A meeting is scheduled with the Community Involvement Manager of the National Trust, Sarah Barfoot for the 13th July 2016. Activities are being scaled back at Hatfield Forest due to increased footfall that is damaging the forest floor. Some of the increase is as a result of the large amount of development in the district including Takeley. • The Clerk has purchased a new laptop following the demise of the previous machine. The recovery & transfer of data is a priority. • Priors Green verges: ECC Highways confirmed that the verges will have 1 cut per year. If volunteers are willing to carry out additional cuts then ECC are happy for them to do this at their own cost. • The roof of the bus stop at the Four Ashes has been repaired. The rubbish bin at the same location is also being monitored. • The owner of Takeley House has been contacted regarding the trees overhanging the pavement. • A request by Takeley Park for an additional dog bin near the Sports Field has been refused. • Repairs to the Tarmac at the sports field are complete. Quotes for hedges are still being collated. • Planning Policy Working Group meeting on 12th & 19th July. Cllr Jackie Cheetham will attend on 19th July. • The electricity supply to the portacabins at the sports field was vandalised but has now been repaired. The electric meter will be updated on 14th July. • Entries for Community Achievement Awards are due by 1st Sept. This will be on the August agenda. • Uttlesford Parish Forum will take place on 10th October. 	All note/ Clerk
16/142	<p style="text-align: center;">3 Year Forward Plan <i>(previously circulated)</i></p> <p>TPC will hold a series of working group meetings to begin the process of constructing a 3 year (rolling) forward plan. The initial meeting agreed some assumptions which included no increase in Council Tax per household, however there will be an increase in the amount of occupied houses due to the completion of new developments. This will be the starting point of the plan. The purchase & renovations to the Old School House will also be included. Once some draft figures have been prepared it will be presented to full Council. The Strategic Plan Working Group should also feed into this model.</p>	All note/ Clerk
16/143	<p style="text-align: center;">Priors Green Community Hall</p> <p>AGM will take place on 28th July 2016. TPC have been invited to attend.</p>	All note/ Clerk
16/144	<p style="text-align: center;">Highways & Transport Issues</p> <ul style="list-style-type: none"> • Building work along the walk to school route has been completed. • Waiting on a response from Highways for outstanding issues. • A site visit with Dave Chapman from ECC was carried out on Roseacres & Dunmow Rd re flooding. Findings & actions agreed. ECC will be chased for an update. • TPC agreed to the re-joining the 2016/17 Winter Salt Bag Scheme. 	All note/ Clerk
16/145	<p style="text-align: center;">Sports Field & Recreation Ground</p> <ul style="list-style-type: none"> • Quotes for Sports Field hedges being collated. • Tarmac repairs to skate park is completed. • Repairs to electric supply completed. 	All note

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	<ul style="list-style-type: none"> • TPC resolved to renew the licence with Takeley Football Club for 2016/17 & for 2 x youth teams to use the field. • Damaged goal posts have been removed. • RoSPA yearly inspection has been carried out. The findings were reported to the meeting. The recommendations of the report will be costed & actions agreed. 	
16/146	Village Services <ul style="list-style-type: none"> • Maintenance to 3 bus stops will be carried out by a volunteer (Mr. Charles Wilkinson) from the village. A thank you message will go into the Grapevine. • TPC will contact ECC regarding repositioning the bus stop at the Four Ashes in Parsonage Road. The current position does offer waiting passengers some protection from the traffic however it may be more beneficial for the shelter to be moved further down the road for safety reason. • Morrells Green play equipment is due to be installed on 15th July. This was delayed slightly due to the poor weather conditions. • A tree on Morrells Green was hit by lightning but arrangements have been made to clear the debris. 	All note/ Clerk
16/147	Other Reports <ul style="list-style-type: none"> • A STACC meeting on 22/6/16 was attended by Cllr Jackie Cheetham. • M.A.G are talking of expanding numbers to 35 million passengers per year. • Unauthorised footpaths into the airport at Molehill Green Rd are being blocked up but are back within days. • M.A.G will issue a paper regarding compensation to homeowners whose house prices were effected as a result of aborted expansion plans (2nd runway) • At the recent Uttlesford Association of Local Councils meeting Community Travel spoke regarding ECC & Uttlesford cutting their funding. 	All note
16/148	Non Agenda List TPC noted the report	All note

The meeting finished at 10.28pm

THE NEXT MEETING: of Takeley Parish Council will be held on Wednesday 3rd August 2016 at Takeley Station House at 7.30pm.

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