

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council
Wednesday, 4th July 2018 in Takeley Station House at 7.30pm

Present: Carol Pratt, Chairman, JP
 Julia Peachey - Clerk
 Julia Potter - Assistant Clerk
 Cllr Pat Burnett
 Cllr Trevor Allen,
 Cllr John Green
 Cllr Patricia Barber
 Cllr Dom Roque
 Cllr Jackie Cheetham
 Cllr Richard Cheetham
 Cllr Geoff Bagnall - (arrived at 8:31pm)
 Cllr John Green
 Cllr Linda Steer
 Jackie Deane – (Assistant Clerk for Dunmow)

Apologies: Cllr Jim Backus
 Cllr Sue Sprules

County Councillor – Susan Barker
 District Councillor – Howard Ryles

17/314	<p><u>WELCOME & APOLOGIES</u></p> <p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	<p>All note/ Clerk</p>
17/315	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p>	<p>All note/ Clerk</p>

CHAIRMAN

DATE

17/316	<p style="text-align: center;"><u>MINUTES</u> (previously circulated)</p> <p>The minutes of the Council meeting dated 6th June 2018 which had been circulated previously, were approved as a true and accurate record and signed by the Chairman, Cllr Carol Pratt.</p>	All note/ Clerk
17/317	<p><u>DISTRICT AND COUNTY COUNCILLOR REPORT - (15 mins max.</u></p> <p>County Councillor Susan Barker had given her apologies but had highlighted to the Clerk that she was looking into Water pressure in the area.</p> <p>District Councillor Howard Ryles had also sent his apologies.</p>	All note/ Clerk
17/318	<p><u>OPEN FORUM</u></p> <p>Assistant Clerk of Dunmow, Jackie Dean highlighted the last chance to respond to the local plan (see planning section below for details). Information will be advertised locally to encourage members of the public to respond.</p> <p>Specifically, there were concerns about the effects of the Easton Park proposals which formed part of the local plan. Maps were supplied to the Council and it was noted that the developer's proposals was to form access via the back of the airport and also via Takeley Parish Council owned land at Molehill Green, which the developers are stating they wish to compulsory purchase. Takeley Parish Council reject this proposal and do not wish to surrender the considered area and will respond accordingly.</p> <p>Areas of concern included SP6 – Dunmow's view was that employment should be integrated into the main park/development. Jackie Dean went on to suggest that a joint response if acceptable to the council could again be provided.</p> <p>Dunmow will be using Malcolm Alsop, as a consultant to express the views that the local plan is unsound, who has also acted as the consultant and carried out work on the West of Braintree proposals.</p> <p>Jackie Dean also highlighted that there are proposals for a refuse centre on land in Lt Canfield on area by the banana plant.</p>	All note/ Clerk

17/319	<p style="text-align: center;"><u>CLERKS REPORT</u></p> <p>The Clerk had received a request for a volunteer preferably with personnel experience to sit on the CAB board. (6 meetings a year). Cllr Dom Roque put his name forward. The Clerk will forward the dates the CAB meet to Cllr Dom Roque.</p> <p>Highways rangers sent a formal request (14/06/18) to make safe the bollards, reported to highways last month. Request also sent to cut undergrowth and tree branches between old telephone exchange and Smiths Green (B1256).</p> <p>Concerns from Morrells Green about parking issues. One person also made enquiries as to who had put the no ball signs up. Another person highlighting that ball games were causing problems.</p> <p>Report of illegal airport related parking at Bonnington's Yard – reported.</p> <p>“Pat Testing” of Station House is being organized by Cllr Pat Burnett.</p> <p>Access to the old school provided for neighbour to allow them to get gardening equipment access.</p> <p>No further news from ECC on the Station House despite numerous e-mails and chasers from the Clerk.</p>	All note/ Clerk
17/320	<p style="text-align: center;"><u>FINANCIAL REPORT</u></p> <p>Councillors approved the monthly cheque transactions.</p> <p>First Quarter figures were noted as having been reviewed by the Finance Committee.</p> <p><u>Bank Reconciliation for 1st Quarter</u></p> <p>Councillor John Green and Councillor Dom Roque non members of the Finance Committee signed off the bank reconciliation up to 22nd June, 2018</p> <p><u>Loan Term Agreement By Full Council</u></p> <p>It was RESOLVED to seek the approval of the Secretary of State for Housing Communities and Local Government to apply for a PWLB loan of £250,000 up to (6) years for the refurbishment of the Old School House to create a multi-use community building. It is not intended to increase the precept for the purpose of the loan repayments.</p>	All note/ Clerk
17/320a		
17/320/b		

	<p>Council members put forward their views on the loan term initially discussed by the Finance Committee. It was resolved by the full council that the loan be paid over a 6 year period, paid off in equal instalments. Cllr Geoff Bagnall arrived at 8:31pm whereupon he was informed of the Council's prior decision and put forward his own view of 5 years</p> <p>Cllr Barber requested the council's resolution of a 6 year term be reiterated, which was not disputed further by members and is contained within this minute.</p>	
17/320/c	<p><u>Financial Donations To The Old School House</u></p> <ul style="list-style-type: none"> • The Three Horseshoes landlords donated £150.00 to Takeley Parish Council for the Old School House project in respect of monies raised from parking on the Council's Green for their recent Hungarian Motorbike Festival. The Clerk/RFO will bank the monies accordingly. The Assistant Clerk will draw up a thank you letter. • Mr. Michael Coleman (contractor) has carried out the requested work at the recreation ground in respect of the tree cutting and removal of branches. Mr. Coleman suggested that rather than invoicing the council – could the previously proposed quotation of £250 be donated to The Old School Project. The Clerk was authorised to make the appropriate transfer. • Weston Homes is paying for a construction engineer ref: steel that will be required. Project Managers, John Monk and Russell Hatton of Weston Homes are working hard behind the scenes. 	
17/320/d	<p><u>S106 Monies</u></p> <ul style="list-style-type: none"> • A further £4,411.26 has been confirmed by Uttlesford, as this is residue from a historic payment in respect of Laurels Yard. This predates UDC's finance department's document retention period and so may be potentially paid to us for The Old School House. This will be followed up in due course by the Clerk/RFO. <p><u>Value Added Tax Reclaim</u></p> <ul style="list-style-type: none"> • The Full Council noted VAT refunds have been reclaimed and processed by the Clerk/RFO and the 	

	<p>monies are now in the council's bank account. The amount equals £6,707.54. This reflects the VAT for 2017 to 2018 Year of Account.</p>	
17/321	<p style="text-align: center;"><u>THE OLD SCHOOL HOUSE</u></p> <p>COMMUNITY PROJECT GRANT SCHEME 2018/19 - REFERENCE NUMBER - CPG/18/007 a further £3,500 for which the Clerk/RFO will not know the outcome of until July 2018. The criteria is that it has to be used on disabled toilet facilities within the OLD SCHOOL. Project Manager, John Monk notified. Awaiting outcome.</p> <p>Council to investigate broadband installation with CIF nearer to completion. (Up to £400 per community hub available this year only). Reimbursement upon receipt of work.</p>	All note/ Clerk
17/322	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT ISSUES</u></p> <p>It was noted new paint had been put around the pot holes to replace the old paint, but none had been filled in by Highways</p>	All note/ Clerk
17/323	<p style="text-align: center;"><u>VILLAGE ISSUES</u></p> <ul style="list-style-type: none"> • Councillor Pat Burnett volunteered her services for the Council Litter Pick Volunteer set for 14th July 2018 at 10:00 am meeting at the Four Ashes. • The Clerk had received a report from the public about the level of litter in Parsonage Road. • It was noted that Priors Green will be holding their Annual General Meeting on the 11th July, 2018 • Enquiry from member of public re: green' area on the bend near the School Lane junction, Molehill Green. Ranger request re: - repairing the sign post, cutting the grass. The Chairman suggested she could speak to a local handyman connected to the pub with regard to maintenance. • The Council also discussed and agreed that the dis-used phone box on the same site on Molehill Green could be recycled into an information point. Clerk will investigate procedures. • It was noted that resident Mr Barry Williamson who had maintained an area of public land on the edge of Roseacres close to his property required some help to keep the weeds 	All note/ Clerk

	<p>down. Councillor Dom Roque volunteered to trim the nettles. The Assistant Clerk will write a letter on behalf of the Chairman to thank Mr Williamson for his help over the years.</p>	
17/323	<p style="text-align: center;"><u>SPORTS FIELD AND RECREATION GROUND</u></p> <ul style="list-style-type: none"> • ROSPA REPORTS received and summarized and circulated to councillors. Cllr John Green will carry out further review of the full documentation and report any issues to the council. 	All note/ Clerk
17/324	<p style="text-align: center;"><u>PLANNING</u></p> <p>Takeley Parish Council approved and noted the recommendations/comments of the planning committee members held on 13th June 2018.</p> <p>The Council's next formal Planning Meeting will be held on Weds. 11th July at 10:30 am in the Station House.</p> <p>The Council acknowledged the dates for last comments on the local plan. The consultation period runs from Monday 25 June 2018 until 5:00pm on Monday 13 August 2018.</p> <p>The Public may access the local plan via this link:- : https://www.uttlesford.gov.uk/draftplan2018</p> <p>Takeley Parish council will be holding an additional planning meeting on the 25th July 2018 specifically to formulate a response re: proposals for the local plan.</p>	All note/ Clerk

The full council meeting finished at 8:40 pm

The next meeting of Takeley Parish Council will be held on Wednesday 1st August 2018 at 7:30pm in the Station House.

CHAIRMAN

DATE